

TENTATIVE AGENDA
RAYTOWN BOARD OF ALDERMEN
MARCH 1, 2016
REGULAR SESSION NO. 22
RAYTOWN CITY HALL
10000 EAST 59TH STREET
RAYTOWN, MISSOURI 64133

OPENING SESSION
7:00 P.M.

Invocation
Pledge of Allegiance
Roll Call

Public Comments

Communication from the Mayor

Communication from the City Administrator

Committee Reports

LEGISLATIVE SESSION

1. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine by the Board of Aldermen and will be enacted by one motion without separate discussion or debate. The Mayor or a member of the Board of Aldermen may request that any item be removed from the consent agenda. If there is no objection by the remaining members of the board, such item will be removed from the consent agenda and considered separately. If there is an objection, the item may only be removed by a motion and vote of the board.

Approval of the Regular February 16, 2016 Board of Aldermen meeting minutes.

R-2845-16: A RESOLUTION AUTHORIZING AND APPROVING THE APPOINTMENT OF RICHARD KOOP TO THE ELECTED OFFICIALS COMPENSATION REVIEW BOARD. Point of Contact: Teresa Henry, City Clerk.

R-2846-16: A RESOLUTION AUTHORIZING AND APPROVING THE APPOINTMENT OF RALPH MONACO TO THE ELECTED OFFICIALS COMPENSATION REVIEW BOARD. Point of Contact: Teresa Henry, City Clerk.

R-2847-16: A RESOLUTION AUTHORIZING AND APPROVING THE APPOINTMENT OF CLIFFORD SARGEON TO THE ELECTED OFFICIALS COMPENSATION REVIEW BOARD. Point of Contact: Teresa Henry, City Clerk.

R-2848-16: A RESOLUTION AUTHORIZING AND APPROVING THE APPOINTMENT OF DENISE BOZIKIS TO THE COUNCIL ON AGING. Point of Contact: Teresa Henry, City Clerk.

R-2849-16: A RESOLUTION AUTHORIZING AND APPROVING THE APPOINTMENT OF LARRY SCHWIETERMAN TO THE COUNCIL ON AGING. Point of Contact: Teresa Henry, City Clerk.

R-2850-16: A RESOLUTION AUTHORIZING AND APPROVING THE APPOINTMENT OF RUTH SCHWIETERMAN TO THE COUNCIL ON AGING. Point of Contact: Teresa Henry, City Clerk.

REGULAR AGENDA

2. **R-2838-16: A RESOLUTION** AUTHORIZING AND APPROVING THE EXPENDITURE OF FUNDS WITH SMARTCOVER SYSTEMS IN AN AMOUNT NOT TO EXCEED \$23,045.00 FOR FISCAL YEAR 2015-2016. Point of Contact: Kati Horner Gonzalez, Assistant Public Works Director.
 - Tabled Item which will need a Motion to be removed from the Table before consideration.
3. **R-2851-16: A RESOLUTION** AUTHORIZING AND APPROVING THE PURCHASE OF PARTS AND SUPPLIES FOR POLICE VEHICLES FROM ED ROEHR SAFETY PRODUCTS OFF THE MISSOURI DEPARTMENT OF TRANSPORTATION PURCHASING CONTRACT IN AN AMOUNT NOT TO EXCEED \$19,965.72 FOR FISCAL YEAR 2015-2016. Point of Contact: Jim Lynch, Police Chief.
4. **R-2852-16: A RESOLUTION** ACCEPTING THE RECOMMENDATION OF THE PARKS/STORM WATER SALES TAX COMMITTEE AND DIRECTING STAFF TO MAKE THE NECESSARY CHANGES EFFECTIVE WITH THE 2016-2017 BUDGET YEAR. Point of Contact: Joe Willerth, City Attorney.
5. Public Hearing: A public hearing to approve a conditional use permit for land located 10312 E. 63rd Street
 - 5a. **FIRST Reading: Bill No. 6406-16, Section XIII. AN ORDINANCE** GRANTING A CONDITIONAL USE PERMIT SUBJECT TO CERTAIN CONDITIONS TO ALLOW AN ANIMAL KENNEL FACILITY AS PART OF AN ANIMAL ADOPTION OPERATION AT 10312 E. 63RD STREET IN RAYTOWN, MISSOURI. Point of Contact: John Benson, Development & Public Affairs Director.

CLOSED SESSION

Notice is hereby given that the Mayor and Board of Aldermen may conduct a closed session, pursuant to the following statutory provisions:

- 610.021(1) Legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys;
- 610.021(3) Hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information relating to the performance or merit of an individual employee is discussed or recorded; and/or
- 610.021(13) Individually identifiable personnel records, performance ratings or records pertaining to employees or applicants for employment.

ADJOURNMENT

DRAFT

MINUTES

RAYTOWN BOARD OF ALDERMEN

FEBRUARY 16, 2016

REGULAR SESSION NO. 21

RAYTOWN CITY HALL

10000 EAST 59TH STREET

RAYTOWN, MISSOURI 64133

OPENING SESSION

7:00 P.M.

Mayor Michael McDonough called the February 16, 2016 Board of Aldermen meeting to order at 7:04 p.m. Sue Klotz of Blue Ridge Boulevard United Methodist Church provided the invocation and led the pledge of allegiance.

Roll Call

The roll was called by Teresa Henry, City Clerk, and the attendance was as follows:

Present: Alderman Steve Meyers, Alderman Jason Greene, Alderman Bill Van Buskirk, Alderman Janet Emerson, Alderman Josh Greene, Alderman Mark Moore, Alderman Jim Aziere, Alderman Steve Mock, Alderman Karen Black, Alderman Eric Teeman

Public Comments

There were none.

Communication from the Mayor

Mayor McDonough thanked the members of the Park/Storm Water Sales Tax Committee.

Mayor McDonough asked for a moment of silence for the Roberts family and the lives lost in the recent apartment fire.

Mayor McDonough thanked Raytown Christian Church for collecting donations for those families that were displaced by the apartment fire and Taking it to The Street for donating food to police and ATF investigators. He also thanked local and area first responders who provided assistance during the apartment fire.

Mayor McDonough thanked Detectives Jim Wolsey and Vernon Hutch for their hard work finding the shooter in the Harry Stone case.

Communication from the City Administrator

Mahesh Sharma, City Administrator, announced that due to the Primary Elections, the March 15, 2016 Board of Aldermen meeting was rescheduled for March 22, 2016.

Committee Reports

Alderman Mock announced that Council on Aging was scheduled for February 18, 2016 at 4:15 p.m.

Alderman Mock announced the Egg-extravaganza was scheduled for March 26, 2016 at 11:00 a.m. at the Green Space.

Mayor McDonough noted that the agenda had been amended with the addition of a Closed Session. He stated that there was a consent agenda before them with one item on it and called for a motion to approve

LEGISLATIVE SESSION

1. **CONSENT AGENDA**

All matters listed under the Consent Agenda are considered to be routine by the Board of Aldermen and will be enacted by one motion without separate discussion or debate. The Mayor or a member of the Board of Aldermen may request that any item be removed from the consent agenda. If there is no objection by the remaining members of the board, such item will be removed from the consent agenda and considered separately. If there is an objection, the item may only be removed by a motion and vote of the board.

Approval of the Regular February 2, 2016 Board of Aldermen meeting minutes.

Alderman Black, seconded by Alderman Moore, made a motion to approve the consent agenda. The motion was approved by a vote of 10-0.

Ayes: Aldermen Black, Moore, Mock, Josh Greene, Teeman, Jason Greene, Van Buskirk, Aziere, Emerson, Meyers

Nays: None

REGULAR AGENDA

2. **R-2840-16: A RESOLUTION** APPROVING AN AMENDED FORMAL AND COMPREHENSIVE SCHEDULE OF FEES AND CHARGES FOR THE CITY OF RAYTOWN, MISSOURI. Point of Contact: John Benson, Development and Public Affairs Director.

The resolution was read by title only by Teresa Henry, City Clerk.

Brenda Gustafson, Public Information Officer, provided the Staff Report and remained available for discussion.

Discussion included thanking Brenda for the hard work she put into revising the schedule of fees.

Alderman Teeman, seconded by Alderman Emerson made a motion to adopt. The motion was approved by a vote of 10-0.

Ayes: Aldermen Teeman, Emerson, Moore, Aziere, Mock, Josh Greene, Van Buskirk, Black, Meyers, Jason Greene

Nays: None

3. **R-2841-16: A RESOLUTION** AUTHORIZING AND APPROVING PARTICIPATION BY THE CITY IN THE MISSOURI DEPARTMENT OF TRANSPORTATION HIGHWAY SAFETY CRASH REDUCTION/HAZARDOUS MOVING ENFORCEMENT PROJECT AND AN APPLICATION FOR GRANT FUNDING IN CONNECTION WITH THE HIGHWAY SAFETY CRASH REDUCTION/HAZARDOUS MOVING ENFORCEMENT GRANT FOR SUCH PURPOSE. Point of Contact: Jim Lynch, Chief of Police.

The resolution was read by title only by Teresa Henry, City Clerk.

Jim Lynch, Police Chief, provided the Staff Report and remained available for discussion.

Alderman Mock, seconded by Alderman Moore made a motion to adopt. The motion was approved by a vote of 10-0.

Ayes: Aldermen Mock, Moore, Emerson, Black, Meyers, Jason Greene, Josh Greene, Van Buskirk, Aziere, Teeman

Nays: None

4. **R-2842-16: A RESOLUTION** AUTHORIZING AND APPROVING THE PURCHASE OF COMPUTER EQUIPMENT AND SUPPLIES FROM DELL MARKETING, L.P. OFF THE MIDWESTERN HIGHER EDUCATION COMMISSION AGREEMENT IN AN AMOUNT NOT TO EXCEED \$22,591.52 FOR FISCAL YEAR 2015-2016. Point of Contact: Jim Lynch, Chief of Police.

The resolution was read by title only by Teresa Henry, City Clerk.

Chief Lynch provided the Staff Report and remained available for discussion.

Alderman Van Buskirk, seconded by Alderman Aziere made a motion to adopt. The motion was approved by a vote of 10-0.

Ayes: Aldermen Van Buskirk, Aziere, Emerson, Moore, Black, Meyers, Jason Greene, Josh Greene, Teeman, Mock

Nays: None

5. **R-2843-16: A RESOLUTION** AUTHORIZING AND APPROVING THE PURCHASE OF EQUIPMENT FROM SIGNALSCAPE, INC. IN AN AMOUNT NOT TO EXCEED \$19,297.44 FOR FISCAL YEAR 2015-2016. Point of Contact: Jim Lynch, Chief of Police.

The resolution was read by title only by Teresa Henry, City Clerk.

Chief Lynch provided the Staff Report and remained available for discussion.

Discussion included what will happen to the old equipment, clarification regarding why existing equipment is obsolete and cost of maintenance agreement.

Alderman Emerson, seconded by Alderman Black made a motion to adopt. The motion was approved by a vote of 10-0.

Ayes: Aldermen Emerson, Black, Meyers, Jason Greene, Van Buskirk, Josh Greene, Moore, Aziere, Mock, Teeman

Nays: None

6. **R-2844-16: A RESOLUTION** APPROVING A DEVELOPMENT AGREEMENT WITH QUIKTRIP CORPORATION RELATING TO STORMWATER IMPROVEMENTS. Point of Contact: Kati Horner Gonzalez, Assistant Director of Public Works.

The resolution was read by title only by Teresa Henry, City Clerk.

Jim Melvin, Interim Director of Public Works, provided the Staff Report and remained available for discussion.

Discussion included location of storm water basin, clarification regarding escrow, condition of existing pipes, thanking QuikTrip for addressing storm water issues.

Alderman Van Buskirk, seconded by Alderman Meyers made a motion to adopt. The motion was approved by a vote of 10-0.

Ayes: Aldermen Van Buskirk, Meyers, Mock, Josh Greene, Teeman, Moore, Jason Greene, Black, Aziere, Emerson

Nays: None

DISCUSSION ITEMS

7. **Highway 350 Pedestrian Trail Project** – Mahesh Sharma, City Administrator

Discussion included the amount of money of the grant and the need for a formal vote if money is to be returned to Mid America Regional Council.

Alderman Mock, seconded by Alderman Teeman made a motion to return the grant money to MARC. The motion was approved by a vote of 10-0.

Ayes: Alderman Mock, Teeman, Aziere, Van Buskirk, Josh Greene, Jason Greene, Meyers, Black, Moore, Emerson
Nays: None

8. Park/Storm Water Tax Committee Recommendation - Ralph Monaco, Committee Chair

Discussion included the importance of transparency and sharing meeting information with the public, a recommendation that of a 75/25 percentage split of the sales tax, a recommendation that Parks be guaranteed a \$200,000.00 every year from the General Fund to assist with budget expenses, clarification whether or not the recommendation be reviewed annually and the need for finding alternative sources for funding Parks and Storm Water projects.

Alderman Moore, seconded by Alderman Van Buskirk made a motion to direct staff to bring back a resolution with the recommendation of the committee. The motion was approved by a vote of 10-1.

Ayes: Aldermen Moore, Van Buskirk, Meyers, Jason Greene, Emerson, Josh Greene, Mock, Black, Teeman
Nays: Alderman Aziere

Alderman Black, seconded by Alderman Moore made a motion to move into closed session at 8:13 p.m. The motion was approved by a vote of 10-0.

Ayes: Aldermen Black, Moore, Mock, Josh Greene, Teeman, Jason Greene, Van Buskirk, Aziere, Emerson, Meyers
Nays: None.

CLOSED SESSION

Notice is hereby given that the Mayor and Board of Aldermen may conduct a closed session, pursuant to the following statutory provisions:

610.021(1) Legal action, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys;

Alderman Black, seconded by Alderman Moore made a motion to move into closed session at 8:13 p.m. The motion was approved by a vote of 10-0.

Ayes: Aldermen Black, Moore, Mock, Josh Greene, Teeman, Jason Greene, Van Buskirk, Aziere, Emerson, Meyers
Nays: None

Alderman Aziere, seconded by Aldermen Black made a motion to adjourn from closed session. The motion was approved by a vote of 10-0.

Ayes: Aldermen Aziere, Black, Jason Greene, Van Buskirk, Josh Greene, Meyers, Mock, Moore, Emerson, Teeman
Nays: None.

The meeting adjourned at 11:10 p.m.

Teresa M. Henry, MRCC
City Clerk

CITY OF RAYTOWN
Request for Board Action

Date: February 26, 2016
To: Mayor and Board of Aldermen
From: Teresa Henry, City Clerk

Resolution No.: R-2845-16

Department Head Approval: _____

City Administrator Approval: _____



Action Requested: Appointment of Richard Koop to the Elected Officials Compensation Review Board.

Recommendation: Approve the appointment.

Analysis: The Elected Officials Compensation Review Board was established in 2002 for the purposes of reviewing and making recommendations regarding the compensation for the offices of Mayor, Board of Aldermen, City Marshal and Municipal Judge.

The Board is composed of five (5) members who shall be residents of the City of Raytown.

Mayor McDonough recommends that Richard Koop be appointed to a term which will expire March 1, 2018.

Alternatives: Reject the appointment.

A RESOLUTION AUTHORIZING AND APPROVING THE APPOINTMENT OF RICHARD KOOP TO THE ELECTED OFFICIALS COMPENSATION REVIEW BOARD

WHEREAS, the City of Raytown has established the Elected Officials Compensation Review Board by Resolution 1285-02; and

WHEREAS, the Resolution provides for the appointment of five (5) members by the Mayor with the approval of the Board of Aldermen; and

WHEREAS, the Mayor desires to appoint Richard Koop to a term ending March 1, 2018, or until a successor is duly appointed;

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF RAYTOWN, MISSOURI AS FOLLOWS:

THAT Richard Koop, 10804 E. 72nd Street, Raytown, Missouri, is hereby appointed as a member of the Elected Officials Compensation Review Board to a term ending March 1, 2018, or until a successor is duly appointed.

PASSED AND ADOPTED by the Board of Aldermen and **APPROVED** by the Mayor of the City of Raytown, Missouri, the 1st day of March, 2016.

Michael McDonough, Mayor

ATTEST:

Teresa M. Henry, City Clerk

Approved as to Form:

Joe Willerth, City Attorney



City of Raytown

Boards and Commissions Application

Thank you for your interest in serving on one of the City of Raytown Boards and Commissions. Volunteers like you are essential to ensuring that your city government is responsive to the needs of the community.

Please help us place you in the most appropriate Board/Commission by completing this questionnaire.

Date: 6-10-2015

Name: KOOP Last, RICHARD First, J Middle

Address: 10804 E 72R Street, RAYTOWN City, MO MO 64133 Zip Code

Contact Information:

Phone: Day 356-8312, Evening, Cell, Fax, E-Mail Address RJSHK@SBCGLOBAL.NET

I want to serve on the ELECTED OFFICIALS COMPENSATION BD. Board/Commission

Because: I WANT TO HELP RAYTOWN GROW IN A POSITIVE WAY.

My strength(s) on this Board/Commission will be:

FINANCIAL EXPERIENCE

Education: Mt Home H.S. High School, Mt Home Park City/State, 1953 Date

K.C. JUNIOR COLLEGE Trade/College/University, ASSOCIATE Degree, 1970's Date

Post Graduate: ROCKHURST K.C. College/University, ONE SEMESTER Degree, Date

Employment (Maximum 10 years):

Current: Retired 2002
Employer Address Position

Past: FARALDO TRO-INC TAX ADMINISTRATOR 2002
Employer Address Position Dates

Past: _____
Employer Address Position Dates

Community Involvement:

| Organization | Leadership Position(s) | Membership Date(s) |
|--|------------------------|--------------------|
| 1. <u>BLUE HILLS NEIGH BORHOOD COUNCIL</u> | <u>Pres.</u> | <u>1964-69</u> |
| 2. _____ | _____ | _____ |
| 3. _____ | _____ | _____ |
| 4. _____ | _____ | _____ |
| 5. _____ | _____ | _____ |

Do you have business or property interests that might place you in a conflict of interest situation should you be appointed to this Board/Commission? If so, please explain.

No

Do you anticipate that there will be times when you will not be able to attend the Board/Commission meeting? If yes, how often do you anticipate this would occur?

No

Mail to: Mayor's Office, 10000 East 59th Street, Raytown, MO 64133; or FAX: 816-737-6097.



**CITY OF RAYTOWN
Request for Board Action**

Date: February 26, 2016
To: Mayor and Board of Aldermen
From: Teresa Henry, City Clerk

Resolution No.: R-2846-16

Department Head Approval: _____

City Administrator Approval: _____



Action Requested: Appointment of Ralph Monaco to the Elected Officials Compensation Review Board.

Recommendation: Approve the appointment.

Analysis: The Elected Officials Compensation Review Board was established in 2002 for the purposes of reviewing and making recommendations regarding the compensation for the offices of Mayor, Board of Aldermen, City Marshal and Municipal Judge.

The Board is composed of five (5) members who shall be residents of the City of Raytown.

Mayor McDonough recommends that Ralph Monaco be appointed to a term which will expire March 1, 2018.

Alternatives: Reject the appointment.

A RESOLUTION AUTHORIZING AND APPROVING THE APPOINTMENT OF RALPH MONACO TO THE ELECTED OFFICIALS COMPENSATION REVIEW BOARD

WHEREAS, the City of Raytown has established the Elected Officials Compensation Review Board by Resolution 1285-02; and

WHEREAS, the Resolution provides for the appointment of five (5) members by the Mayor with the approval of the Board of Aldermen; and

WHEREAS, the Mayor desires to appoint Ralph Monaco to a term ending March 1, 2018, or until a successor is duly appointed;

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF RAYTOWN, MISSOURI AS FOLLOWS:

THAT Ralph Monaco, 7013 Englewood, Raytown, Missouri, is hereby appointed as a member of the Elected Officials Compensation Review Board to a term ending March 1, 2018, or until a successor is duly appointed.

PASSED AND ADOPTED by the Board of Aldermen and **APPROVED** by the Mayor of the City of Raytown, Missouri, the 1st day of March, 2016.

Michael McDonough, Mayor

ATTEST:

Teresa M. Henry, City Clerk

Approved as to Form:

Joe Willerth, City Attorney



City of Raytown

Boards and Commissions Application

Thank you for your interest in serving on one of the City of Raytown Boards and Commissions. Volunteers like you are essential to ensuring that your city government is responsive to the needs of the community.

Please help us place you in the most appropriate Board/Commission by completing this questionnaire.

Date: 8-27-15

Name: Monaco Ralph A (Last, First, Middle)

Address: 7013 Englewood, Raytown MO Mo 64133 (Street, City, Zip Code)

Contact Information:

(816) 523-2400 (816) 356-4009 (816) 679-3157, rmonaco@ke attorneys.net (Phone: Day, Evening, Cell, Fax, E-Mail Address)

I want to serve on the Elected Officials Compensation Board/Commission

Because: I have held public office; have practiced law for nearly 34 years; & I have been a resident of Raytown for over 50 years.

My strength(s) on this Board/Commission will be:

Former School Board President in Raytown Quality Schools, Former Mo. State Rep. 1996-2002 (Former Chairman of House Judiciary Comm), Practicing Attorney for over 34 years

Education: Raytown High Raytown Mo 1974 (High School, City/State, Date)

Rockhurst College BA (History & Political Science) 1978 (Trade/College/University, Degree, Date)

Post Graduate: UMKC Law School J.D. 1981 (College/University, Degree, Date)

Employment (Maximum 10 years):

Current: Mosaco Sanders et al 209 W. Lexington, Independence, Mo.
 Since 1994
 Employer Address Position

Past: _____
 Employer Address Position Dates

Past: _____
 Employer Address Position Dates

Community Involvement:

| Organization | Leadership Position(s) | Membership Date(s) |
|-----------------------------------|------------------------|------------------------------|
| 1. Jackson Co. Historical Society | Board President | ~1999 Current |
| 2. Raytown School Board | Board Member/President | ~1991 - 1997 1997 |
| 3. _____ | _____ | _____ |
| 4. _____ | _____ | _____ |
| 5. _____ | _____ | _____ |

Do you have business or property interests that might place you in a conflict of interest situation should you be appointed to this Board/Commission? If so, please explain.

No

Do you anticipate that there will be times when you will not be able to attend the Board/Commission meeting? If yes, how often do you anticipate this would occur?

No

Mail to: Mayor's Office, 10000 East 59th Street, Raytown, MO 64133; or FAX: 816-737-6097.

CITY OF RAYTOWN
Request for Board Action

Date: February 26, 2016
To: Mayor and Board of Aldermen
From: Teresa Henry, City Clerk

Resolution No.: R-2847-16

Department Head Approval: _____

City Administrator Approval: _____



Action Requested: Appointment of Clifford Sargeon to the Elected Officials Compensation Review Board.

Recommendation: Approve the appointment.

Analysis: The Elected Officials Compensation Review Board was established in 2002 for the purposes of reviewing and making recommendations regarding the compensation for the offices of Mayor, Board of Aldermen, City Marshal and Municipal Judge.

The Board is composed of five (5) members who shall be residents of the City of Raytown.

Mayor McDonough recommends that Clifford Sargeon be appointed to a term which will expire March 1, 2018.

Alternatives: Reject the appointment.

A RESOLUTION AUTHORIZING AND APPROVING THE APPOINTMENT OF CLIFFORD SARGEON TO THE ELECTED OFFICIALS COMPENSATION REVIEW BOARD

WHEREAS, the City of Raytown has established the Elected Officials Compensation Review Board by Resolution 1285-02; and

WHEREAS, the Resolution provides for the appointment of five (5) members by the Mayor with the approval of the Board of Aldermen; and

WHEREAS, the Mayor desires to appoint Clifford Sargeon to a term ending March 1, 2018, or until a successor is duly appointed;

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF RAYTOWN, MISSOURI AS FOLLOWS:

THAT Clifford Sargeon, 8300 Evanston Ave., Raytown, Missouri, is hereby appointed as a member of the Elected Officials Compensation Review Board to a term ending March 1, 2018, or until a successor is duly appointed.

PASSED AND ADOPTED by the Board of Aldermen and **APPROVED** by the Mayor of the City of Raytown, Missouri, the 1st day of March, 2016.

Michael McDonough, Mayor

ATTEST:

Teresa M. Henry, City Clerk

Approved as to Form:

Joe Willerth, City Attorney



City of Raytown

Boards and Commissions Application

Thank you for your interest in serving on one of the City of Raytown Boards and Commissions. Volunteers like you are essential to ensuring that your city government is responsive to the needs of the community.

Please help us place you in the most appropriate Board/Commission by completing this questionnaire.

Date: 07/24/15

Name: Sargeon Clifford Leonard
Last First Middle

Address: 8300 EVANSTON AVE Raytown MO 64138
Street City Zip Code

Contact Information:

Phone: Day (816) 731-6743 Evening Cell (816) 516-3999 Fax E-Mail Address Clifford.Sargeon@ATL.NET

I want to serve on the Elected Officials Compensation Board/Commission

Because: I have experience in that position

My strength(s) on this Board/Commission will be:

Service as Alderman, Prior service on this board

Education: Lincoln HS KC MO 1945
High School City/State Date

Chicago Technical College
Trade/College/University Degree Date

Post Graduate:
College/University Degree Date

Employment (Maximum 10 years):

Current: Retired
Employer Address Position

Past: US Postal Service
Employer Address Position Dates

Past: Manager, Human Resources
Employer Address Position Dates

Community Involvement:

| Organization | Leadership Position(s) | Membership Date(s) |
|--------------------------------------|------------------------|-----------------------|
| 1. <u>Human Relations Commission</u> | | <u>2004 - Present</u> |
| 2. <u>Board of Aldermen</u> | | <u>2007 - 2009</u> |
| 3. _____ | | |
| 4. _____ | | |
| 5. _____ | | |

Do you have business or property interests that might place you in a conflict of interest situation should you be appointed to this Board/Commission? If so, please explain.

No

Do you anticipate that there will be times when you will not be able to attend the Board/Commission meeting? If yes, how often do you anticipate this would occur?

No

Mail to: Mayor's Office, 10000 East 59th Street, Raytown, MO 64133; or FAX: 816-737-6097.

CITY OF RAYTOWN
Request for Board Action

Date: February 26, 2016
To: Mayor and Board of Aldermen
From: Teresa Henry, City Clerk

Resolution No.: R-2848-16

Department Head Approval: _____

City Administrator Approval: _____



Action Requested: Appointment of Denise Bozikis to the Council on Aging.

Recommendation: Approve the appointment.

Analysis: The Council on Aging was established in 1999 and reestablished pursuant to Ordinance 4830-02, which provides for the appointment of 7 to 15 members appointed by the Mayor with the approval of the Board of Aldermen. The term of the members is for 3 years and the terms should be staggered to provide consistent and experienced leadership.

Mayor McDonough recommends that Denise Bozikis be appointed to fulfill a vacancy, which term will expire December 1, 2016.

Alternatives: Reject the appointment.

A RESOLUTION AUTHORIZING AND APPROVING THE APPOINTMENT OF DENISE BOZIKIS TO THE COUNCIL ON AGING

WHEREAS, the Council on Aging was established in 1999 and reestablished pursuant to Ordinance 4830-02 which provides for the appointment of 7 to 15 members appointed by the Mayor with the approval of the Board of Aldermen; and

WHEREAS, a vacancy currently exists on the Council on Aging and the Mayor desires to appoint Denise Bozikis to fill the vacancy and fulfill the remainder of a 3-year term expiring December 1, 2017, or until a successor is duly appointed;

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF RAYTOWN, MISSOURI AS FOLLOWS:

THAT Denise Bozikis, 10603 E. 67th Street, Raytown, Missouri, is hereby appointed as a member of the Council on Aging to fill a vacancy and fulfill the remainder of a 3-year term ending December 1, 2016, or until a successor is duly appointed.

PASSED AND ADOPTED by the Board of Aldermen and **APPROVED** by the Mayor of the City of Raytown, Missouri, the 1st day of March, 2016.

Michael McDonough, Mayor

ATTEST:

Teresa M. Henry, City Clerk

Approved as to Form:

Joe Willerth, City Attorney



City of Raytown

Boards and Commissions Application

Thank you for your interest in serving on one of the City of Raytown Boards and Commissions. Volunteers like you are essential to ensuring that your city government is responsive to the needs of the community.

Please help us place you in the most appropriate Board/Commission by completing this questionnaire.

Date: 12-10-2015

Name: Bozikis Denise

Last

First

Middle

Address: 10604 E 67 ST. Raytown MO 64133

Street

City

Zip Code

Contact Information:

816-353-2052 / 816-517-2768 / Denise.Bozikis@aol.com

Phone: Day

Evening

Cell

Fax

E-Mail Address

I want to serve on the Raytown Council on the Aging Board/Commission

Because: I would be the liaison for the library

My strength(s) on this Board/Commission will be:

Brainstorm ideas for the good of the community.

Education: Raytown High School 1981

High School

City/State

Date

Longview 2 years 1995

Trade/College/University

Degree

Date

Post

Graduate: College/University Degree Date

Employment (Maximum 10 years):

access specialist # 2

Current:

Mid-Continent Public Library Raytown Branch

Employer

Address

Position

||

||

Past:

Employer

Address

Position

1980-current

Dates

Past:

Employer

Address

Position

Dates

Community Involvement:

Organization

Leadership Position(s)

Membership Date(s)

1. _____
2. _____
3. _____
4. _____
5. _____

Do you have business or property interests that might place you in a conflict of interest situation should you be appointed to this Board/Commission? If so, please explain.

NO

Do you anticipate that there will be times when you will not be able to attend the Board/Commission meeting? If yes, how often do you anticipate this would occur?

Yes, depends on my work schedule -

Mail to: Mayor's Office, 10000 East 59th Street, Raytown, MO 64133; or FAX: 816-737-6097.

CITY OF RAYTOWN
Request for Board Action

Date: February 26, 2016
To: Mayor and Board of Aldermen
From: Teresa Henry, City Clerk

Resolution No.: R-2849-16

Department Head Approval: _____

City Administrator Approval: _____



Action Requested: Appointment of Larry Schwieterman to the Council on Aging.

Recommendation: Approve the appointment.

Analysis: The Council on Aging was established in 1999 and reestablished pursuant to Ordinance 4830-02, which provides for the appointment of 7 to 15 members appointed by the Mayor with the approval of the Board of Aldermen. The term of the members is for 3 years and the terms should be staggered to provide consistent and experienced leadership.

Mayor McDonough recommends that Larry Schwieterman be appointed to fulfill a vacancy, which term will expire December 1, 2017.

Alternatives: Reject the appointment.

A RESOLUTION AUTHORIZING AND APPROVING THE APPOINTMENT OF LARRY SCHWIETERMAN TO THE COUNCIL ON AGING

WHEREAS, the Council on Aging was established in 1999 and reestablished pursuant to Ordinance 4830-02 which provides for the appointment of 7 to 15 members appointed by the Mayor with the approval of the Board of Aldermen; and

WHEREAS, a vacancy currently exists on the Council on Aging and the Mayor desires to appoint Larry Schwieterman to fill the vacancy and fulfill the remainder of a 3-year term expiring December 1, 2017, or until a successor is duly appointed;

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF RAYTOWN, MISSOURI AS FOLLOWS:

THAT Larry Schwieterman, 10312 E. 81st Street, Raytown, Missouri, is hereby appointed as a member of the Council on Aging to fill a vacancy and fulfill the remainder of a 3-year term ending December 1, 2017, or until a successor is duly appointed.

PASSED AND ADOPTED by the Board of Aldermen and **APPROVED** by the Mayor of the City of Raytown, Missouri, the 1st day of March, 2016.

Michael McDonough, Mayor

ATTEST:

Teresa M. Henry, City Clerk

Approved as to Form:

Joe Willerth, City Attorney



City of Raytown

RECEIVED

FEB 19 2016

CITY OF RAYTOWN

Boards and Commissions Application

Thank you for your interest in serving on one of the City of Raytown Boards and Commissions. Volunteers like you are essential to ensuring that your city government is responsive to the needs of the community.

Please help us place you in the most appropriate Board/Commission by completing this questionnaire.

Date: 2-18-2016

Name: Schwieterman Larry Stephen (Steve)
Last First Middle

Address: 10312 E. 81st St. Raytown MO 64138
Street City Zip Code

Contact Information:

Phone: Day 358-8739 Evening 522-8739 Cell Fax E-Mail Address skvrat

I want to serve on the Council on Aging Board/Commission

Because: I fit into that age profile, and I enjoy doing volunteer work for other elders.

My strength(s) on this Board/Commission will be:

Been around Raytown for 45+ years.

Education: Jefferson City Sr. High Jefferson City MO May 1960
High School City/State Date

University of Mo - Columbia BS Elect. Engr Jan 1965
Trade/College/University Degree Date

Post Graduate: U. of Mo MS Elect Engr June 1966
College/University Degree Date

Employment (Maximum 10 years):

Current: Retired

| Employer | Address | Position | Dates |
|---------------------------------|--------------------------|----------------------------|-----------------------------|
| Past: <u>Black & Veatch</u> | <u>113th & Lamar</u> | <u>Electrical Engineer</u> | <u>June 1966 - Dec 2008</u> |
| | <u>O.P. KS</u> | | |
| Employer | Address | Position | Dates |

Past: _____

| Employer | Address | Position | Dates |
|----------|---------|----------|-------|
| | | | |

Community Involvement:

| Organization | Leadership Position(s) | Membership Date(s) |
|--|--|-------------------------------|
| 1. <u>Kansas City Metro Men's Chorus</u> | <u>Treasurer</u> | <u>Fall 2001 - to present</u> |
| 2. <u>United Way Campaign Chairman</u> | <u>@ Black & Veatch</u> | <u>1975-1985</u> |
| 3. <u>Blue Ridge O. Meth Church</u> | <u>Youth & Childrens Secretary School teacher</u> | <u>1977-2016</u> |
| 4. <u>Friends of Paeftown Parks</u> | <u>Treasurer</u> | <u>2009-2014</u> |
| 5. <u>Shepherd's Center of Paeftown</u> | <u>Volunteer: Wheels that Care Meals on Wheels Spring & Fall Cleanup</u> | <u>2009-2016</u> |

organization no longer exists

Do you have business or property interests that might place you in a conflict of interest situation should you be appointed to this Board/Commission? If so, please explain.

NO

Do you anticipate that there will be times when you will not be able to attend the Board/Commission meeting? If yes, how often do you anticipate this would occur?

There will probably be times when we will have family obligations either in Parkville, MO or Webster Groves, MO. Hopefully, this will a maximum of 2 or 3 time a year.

Mail to: Mayor's Office, 10000 East 59th Street, Raytown, MO 64133; or FAX: 816-737-6097.

CITY OF RAYTOWN
Request for Board Action

Date: February 26, 2016
To: Mayor and Board of Aldermen
From: Teresa Henry, City Clerk

Resolution No.: R-2850-16

Department Head Approval: _____

City Administrator Approval: _____



Action Requested: Appointment of Ruth Schwieterman to the Council on Aging.

Recommendation: Approve the appointment.

Analysis: The Council on Aging was established in 1999 and reestablished pursuant to Ordinance 4830-02, which provides for the appointment of 7 to 15 members appointed by the Mayor with the approval of the Board of Aldermen. The term of the members is for 3 years and the terms should be staggered to provide consistent and experienced leadership.

Mayor McDonough recommends that Ruth Schwieterman be appointed to fulfill a vacancy, which term will expire December 1, 2017.

Alternatives: Reject the appointment.

A RESOLUTION AUTHORIZING AND APPROVING THE APPOINTMENT OF RUTH SCHWIETERMAN TO THE COUNCIL ON AGING

WHEREAS, the Council on Aging was established in 1999 and reestablished pursuant to Ordinance 4830-02 which provides for the appointment of 7 to 15 members appointed by the Mayor with the approval of the Board of Aldermen; and

WHEREAS, a vacancy currently exists on the Council on Aging and the Mayor desires to appoint Ruth Schwieterman to fill the vacancy and fulfill the remainder of a 3-year term expiring December 1, 2017, or until a successor is duly appointed;

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF RAYTOWN, MISSOURI AS FOLLOWS:

THAT Ruth Schwieterman, 10312 E. 81st Street, Raytown, Missouri, is hereby appointed as a member of the Council on Aging to fill a vacancy and fulfill the remainder of a 3-year term ending December 1, 2017, or until a successor is duly appointed.

PASSED AND ADOPTED by the Board of Aldermen and **APPROVED** by the Mayor of the City of Raytown, Missouri, the 1st day of March, 2016.

Michael McDonough, Mayor

ATTEST:

Teresa M. Henry, City Clerk

Approved as to Form:

Joe Willerth, City Attorney



City of Raytown

Boards and Commissions Application

RECEIVED

FEB 19 2016

CITY OF RAYTOWN

Thank you for your interest in serving on one of the City of Raytown Boards and Commissions. Volunteers like you are essential to ensuring that your city government is responsive to the needs of the community.

Please help us place you in the most appropriate Board/Commission by completing this questionnaire.

Date: 2-18-2016

Name: Schwietzman Ruth Alice
Last First Middle

Address: 10312 E 81st St Raytown MO MO 64138
Street City Zip Code

Contact Information:

(816) 358-8739 (816) 695-8739 stevrut@gmail.com
Phone: Day Evening Cell Fax E-Mail Address

I want to serve on the Council on Aging Board/Commission

Because: I work with Shephard's Center of Raytown and interact with senior alot

My strength(s) on this Board/Commission will be:

- SCR connections - RRT - Raytown Retired Teachers connections - Blue Ridge Blvd UMC connections

Education:

High School City/State Date

Central Methodist University Elem. Ed/ 5-1967
Trade/College/University Degree Religious Ed Date

Post Graduate: UMKC Early Childhood 1994
College/University Degree Education Date

Employment (Maximum 10 years):

Current:

Employer Address Position

Past: Raytown Co-2 School District elementary
 Employer Address Position Dates 1967-69
 1972-74
 classroom teacher 1989-2007

Past:

Employer Address Position Dates

Community Involvement:

Organization Leadership Position(s) Membership Date(s)

1. Shepherd's Center of Raytown Board member, various officers 1999-present
2. Blue Ridge Blvd. United Methodist Church - United Methodist Women
3. Raytown Retired Teachers
4. Shepherd Center of Raytown - office volunteer
5. participate in other fund raisers arrange annual garden tour,

Do you have business or property interests that might place you in a conflict of interest situation should you be appointed to this Board/Commission? If so, please explain.

NO

Do you anticipate that there will be times when you will not be able to attend the Board/Commission meeting? If yes, how often do you anticipate this would occur?

possibly - don't have a specific situation - probably would be related to being needed by family - taking care of grandsons if parents

Mail to: Mayor's Office, 10000 East 59th Street, Raytown, MO 64133; or FAX: 816-737-6097.

are working after they are out of school.

CITY OF RAYTOWN
Request for Board Action

Date: February 25, 2016 **Resolution No.:** R-2838-16
To: Mayor and Board of Aldermen
From: Kati Horner Gonzalez, Assistant Director of Public Works

Department Head Approval: _____

Finance Director Approval: _____ (only if funding is requested)

City Administrator Approval: _____

Please note that this item was tabled at the January 5, 2016 Board of Aldermen meeting and will need a vote to be removed from the table.

Action Requested: Board of Aldermen approval of the 2016 purchase of five SmartCover flow monitoring systems.

Recommendation: Staff recommends approval as submitted.

Analysis: Currently, the City has 33 unmonitored in- and out-fall sanitary sewer connections. The Public Works Department has identified a flow metering system, the SmartCover System, that will provide flow volume data for these in- and out-fall locations to the Public Works Department to aid in identifying problem areas for inflow and infiltration. By obtaining this data, the Public Works Department will have more accurate information on where future projects should be located.

The Public Works Department requested a bid for five SmartCover units which came out to be \$23,045.00 initially with ongoing maintenance and warranty costs amounting to \$988.00 per unit per year (\$4,940.00 total annually) in the years following. This system is mounted directly to the manhole covers and can be moved from one manhole to another. Moving the monitoring system will not require special equipment but will involve recalibration performed by our operations staff.

Traditional flow metering is very costly and requires significant amounts of ongoing maintenance. Traditional meters are not portable and can be installed and maintained by the Little Blue Valley Sewer District at \$10,000.00 per unit per year.

Approval is requested of the budgeted amount of \$23,045.00 to purchase these monitoring units.

Update: Additional information was provided to the municipal committee on February 16th. The presentation given and a map showing the City's sewer lines and the associated trunk lines are also attached.

Alternatives: Pay Little Blue Valley Sewer District \$10,000.00 per meter per year for the installation and maintenance of flow meters, or continue with no flow metering systems in place.

Budgetary Impact:

- Not Applicable
- Budgeted item with available funds
- Non-Budgeted item with available funds through prioritization
- Non-Budgeted item with additional funds requested

Amount to Spend: \$23,045.00
Department: Pubic Works
Fund: Sewer Fund

Additional Reports Attached: SmartCover Quote, Product Specifications, Sole Source Letter, City sanitary sewer map.

A RESOLUTION AUTHORIZING AND APPROVING THE EXPENDITURE OF FUNDS WITH SMARTCOVER SYSTEMS IN AN AMOUNT NOT TO EXCEED \$23,045.00 FOR FISCAL YEAR 2015-2016

WHEREAS, the City of Raytown has unmonitored sewer connections and has identified a flow metering systems that will provide volume data for these locations; and

WHEREAS, the City of Raytown in adoption of its purchasing policy has required Board of Aldermen approval for purchases in which the cumulative value with a single vendor exceeds \$15,000.00 during the fiscal year; and

WHEREAS, the City of Raytown in the adoption of its purchasing policy has further approved the practice of purchasing goods and services from sole-source vendors without competitive bid; and

WHEREAS, the cost of the expenditure of funds with SmartCover Systems is anticipated to exceed \$15,000.00 in fiscal year 2015-2016; therefore, Board of Aldermen approval is required; and

WHEREAS, the Board of Aldermen find it is in the best interest of the citizens of the City to authorize and approve the expenditure of funds with SmartCover Systems for flow metering systems for fiscal year 2015-2016 in an amount not to exceed \$23,045.00;

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF RAYTOWN, MISSOURI, AS FOLLOWS:

THAT the expenditure of funds with SmartCover Systems as a sole-source vendor for flow metering systems in an amount not to exceed \$23,045.00 for fiscal year 2015-2016 is hereby authorized and approved; and

FURTHER THAT the City Administrator is authorized to execute all documents necessary to these transactions and the City Clerk is authorized to attest thereto.

PASSED AND ADOPTED by the Board of Aldermen and **APPROVED** by the Mayor of the City of Raytown, Missouri, the 1st day of March, 2016.

Michael McDonough, Mayor

ATTEST:

Approved as to Form:

Teresa M. Henry, City Clerk

Joe Willerth, City Attorney

Sewer/Stormwater Monitoring System Specifications

A sewer monitoring system shall be provided with the following characteristics:

1. The system shall provide continuous, real time monitoring of water level in manholes, lift stations and related wastewater structures.
2. The system shall use a dedicated, map-oriented web page, secure to at least 2048 bit security, to display data logging of water levels, alarms, and maintenance data.
3. The system shall have the capability of providing flow data as well as level data using a software interface to access either.
4. The system shall perform a scan of all sites at least once per day; it shall use algorithms to assess the scans to determine level or flow trend changes. It shall report level or flow trend changes to the user via email.
5. The web site shall provide for sending of control commands to the field units. The commands will be received and executed within one hour.
6. The level or flow trend change emails shall indicate the site location, the time, the date and the type of trend change as a “rise” or “fall”.
7. The system shall provide a specific symbol with a specific color on the dedicated user map display to graphically indicate the site or sites with trend changes.
8. The system shall collect and transmit data to a secure server. The data shall be accessible via device with a web browser.
9. The data shall be stored at no charge for an unlimited period of time and shall have no limits on the amount of data being stored.
10. The system shall use self-contained, battery power with an operating lifetime of at least one year.
11. The system shall provide system status and maintenance information including battery voltage, sensor performance, and radio signal strength.
12. The system shall provide notifications for instances where the battery, sensor or communications may require maintenance.
13. The system shall provide a specific symbol with a specific color on the dedicated user map display to graphically indicate the site or sites that may require maintenance.
14. The system shall provide a real-time security alarm that will transmit its signal typically within one minute, if the manhole cover or hatch is removed or tilted.

15. The system shall provide a specific symbol with a specific color on the dedicated user map display to graphically indicate the site or sites with an alarm that has been activated because a cover or hatch has been removed.
16. Installation shall not require confined space entry of any type and as defined by OSHA 1910.146 for installation or maintenance.
17. The system shall have a remote field unit that contains system control, system sensor, system power pack, system bracket assembly, and system antenna.
18. The remote field unit shall be mounted directly onto the sewer manhole or hatch in order to minimize time and expense of installation and service.
19. The antenna shall be mounted directly onto the top of the manhole cover and shall only require a 3/8" drilled hole into the cover to connect to the system control.
20. The system will communicate using two-way digital radio signals directly to orbiting satellites in order to provide uninterrupted operations in times of local, regional, or massive power outage.
21. The orbiting satellite system shall have 66 satellites in low earth orbit to assure communication redundancy.
22. No additional terrestrial communications systems shall be required to send or receive information to or from the installed units.
23. The field units shall be capable of surviving immersion in sewage water for at least one hour.
24. The system field units shall use ultrasonic water level sensing, with a resolution of at least 0.1". .
25. The system remote field units shall monitor water levels at a fixed rate of at least 10 times per hour.
26. The monitoring system type shall be installed at more than 50 other public agencies in the US.
27. The monitoring system type shall cumulatively have in excess of 80,000,000 operating hours of field unit operational experience.
28. The system field units shall be capable of replacement in under 15 minutes of on-site labor and without any confined space entry as per OSHA 1910.146.
29. Alarms shall be set and adjusted through the user website and shall not require any adjustment at the remote field unit to change alarms settings.
30. Alarms from the system shall be able to be acknowledged through a handheld wireless device.
31. Data updates from the remote field unit shall be no less frequent than once per hour.

32. The system shall, on the user website, calculate flow from water levels and adjust parameters needed to calibrate these flow levels.
33. The system will provide: alarms under conditions of high water levels or intrusion; alerts indicating the need for service of the remote field unit; and advisories for trends in data that indicate the water levels are not normal and require attention.
34. The remote field unit shall be capable of supporting more than one sensor at a time.

QUOTATION

For

City of Raytown, MO

Attn: Tony Mesa

offered by

Key Equipment and Supply CO., KS



Quotation Date: 12/29/2015
Quote Validity: 90 days.
By: Steve Williams Key Equipment and Supply Co.
Representing SmartCover Systems[™]

Section I: Pricing

SmartCover[®] Systems[™] (SCS) is pleased to provide the following Proposal for **SmartCover[®]** level and flow-estimating monitoring system. Please find in this document:

- Pricing Summary as shown in Section 1
- System Description in Sections 2-5
- Warranty statement in Section 6
- Acceptance in Section 7

Pricing Summary

| Part Number | Description | Unit Qty. | Unit Price (Each) | Extended |
|--------------------|--|-----------|-------------------|--------------------|
| SC-D-S-15 | SmartCover® System Components E-Box System Control with onboard computer, modem, digital radio; fully potted and IP-68 rated. Distance Sensing Module (DSM) with 3" to 81" sensor range, with 15' cable. PowerPack® - lithium thionyl chloride battery with high power density. E-Square™ antenna , including antenna and installation kit. Mounting bracket kit - three-part amounting bracket set made of heavy gauge, hard-anodized aluminum; includes all mounting hardware. | 5 | \$3,985 | \$19,925 |
| Parts Warranty | One (1) Year, Parts-Only Warranty Limited Parts-Only Warranty on all system SmartCover® hardware. See Warranty Statement for complete details. | 5 | Included | Included |
| ASM-SC1 | Active Site Management (ASM), One-Year. Comprehensive support services including: <ul style="list-style-type: none"> • Software subscription with <i>unlimited number of users</i> accessed with secure user name and password • Complete maintenance of all cloud based software • Regular feature updates and upgrades including the all new <i>SmartTrend™</i>. • Hosting of data storage – unlimited data storage • Iridium Satellite connectivity service with bi-directional communication. • Advisories, Maintenance Alerts and Alarms issued to customer defined personnel via email and/or text message • Ongoing technical support via phone or online. | 5 | \$364 | \$1,820 |
| IST-1 | Dedicated Customer Website: Initial Set-up & Training (IST) <ul style="list-style-type: none"> • Dedicated Customer Website set-up and training • Browser-based, secure user access • Includes map view, site-specific data and information • Alarm and Advisories set-up • Comprehensive training for login, website features and website functions • Note: this is a one-time charge for new customers and does not apply to follow up orders. | 1 | \$899 | \$899 |
| Freight Out | Shipping and Handling UPS Ground | 1 | \$151 | \$151 |
| Installation Labor | Installation to be performed by Key Equipment Company | 5 | \$250 | \$1,250 |
| TOTAL | All items above | | | \$24,045.00 |

Delivery

- **Standard: Six (6)** weeks upon receipt of a Purchase Order and with receipt of complete engineering and site information from the customer as requested.
- All customers will be notified of the shipment date upon Order Acknowledgement.
- Actual availability may vary depending on total demand. The “Standard six weeks” is not a guarantee but a good faith estimate. It is strongly recommended that an order be placed as early as possible. Reasonable efforts will be made to provide earlier delivery if requested.

Terms and Conditions

- Payment: Net 30 days
- Late charges: A service charge of 1.5% per month will be added to all balances unpaid 30 days after invoice date. Failure to pay in accordance with these terms may void all warranties.
- Cancellations: for all orders of less than \$10,000, cancellation is accepted prior to shipment. For orders equal to or greater than \$10,000, a 15% restocking charge is applied for cancellation.
- Returns: returns are accepted with a valid Return Material Authorization (RMA) number only.

Ongoing Annual Costs

After the first year of operation, the following fees will provide ***continued comprehensive services*** including ***software support, data storage, upgrades, added features, and satellite connectivity and PowerPack™ Warranty.***

These are *annual charges* paid prior to the start of the year.

Active Site Management (ASM)

ASM-SC1

\$364

One-Year software subscription, satellite connectivity, online maintenance, online S/C monitoring per unit per year.

PowerPack Warranty

PowerPack™ Warranty (PW-LTC1):

\$225

One-Year *PARTS-ONLY* PowerPack Warranty for each installation site, part-only warranty on the PowerPack™ offering unlimited replacements during the Warranty term.

Extended Part Warranty

Extended Parts Warranty (EW-SC1, Optional):

\$ 399

One-Year *PARTS-ONLY* covers: E-Box System Control, Distance Sensing Module (DSM), antenna, and mounting bracket.

This is a PARTS ONLY warranty extension after the first year.

NOTE: Warranty extensions must be for consecutive years. Should a warranty be purchased after any initial year where the warranty was not purchased then the previous year(s) must be additionally purchased.

End Section 1; proceed to Section 2, next page.

SmartCover[®] PowerPack[™]

Distance Sensing Module (DSM)

The distance sensing module is an ultrasonic distance sensor. It is enclosed and sealed in an ABS housing. It is fully potted and completely water-proof, meeting IP-68 standards. The crystal controlled oscillator sensor is self-calibrating. There are two [distance] ranges available.

- The standard range senses between 3” and 81”
- The long-range sensor’s range is 11” to 240”.

The DSM has two standard cable lengths of 15’ and 25’. Custom lengths are available, application dependent, up to 300’. SCS Application Engineers are available to assist users to determine the correct DSM range and cable lengths.



SmartCover[®] DSM

E-Series[™] Antennae

The E-Series[™] antennae include the “E-Square” and the “E-Dot” types. Both are traffic rated and designed to mount directly to the manhole cover or vault lid. They communicate directly to the Iridium Satellite System and do not require any intermediary devices for boosting signals. The antennae are secured to the top of the manhole cover using a high strength, two-part acrylic adhesive specifically designed for high stress, structural applications.

The E-Square antenna is a road-reflector type used in areas where there is no opportunity for dislocation from such hazards as snow plows.

The E-Dot antenna is for cold-weather climates where snow plow operations occur and are designed to be mounted below the manhole profile.



E-Square[™] Antenna



E-Dot[™] Antenna

Mounting Bracket Kit

The mounting bracket is a ruggedized, corrosion resistant assembly designed to protect and secure system components. The bracket is secured with two stainless steel bolts whereby the installer drills two 1/4" holes into the cover. The bracket is designed in such a manner such that **NO CONFINED SPACE ENRTY IS REQUIRED FOR INSTALLATION**. Its hard-anodized aluminum housing encloses the PowerPack and the E-Box control. The DSM (distance sensing module) is connected to the E-Box and suspended via a cable, typically over the invert.

The bracket is supplied as a three-piece kit for mounting directly to the underside "flat" of the manhole or, alternately, to the manhole cover vein.



Bracket with kit



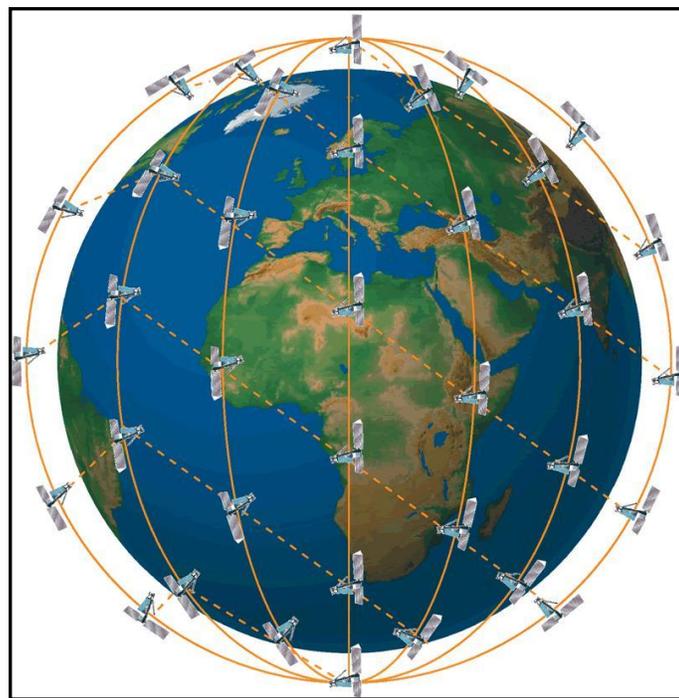
Mounted Bracket

SECTION 3: DESCRIPTION OF THE SATELLITE COMMUNICATION SYSTEM

The SmartCover[®] system uses the high reliability, highly secure **Iridium Satellite System** as its communications backbone. Iridium is a state-of-the-art communications system consisting of 66 Low Earth Orbiting (LEO) satellites. It has global, redundant coverage and is known to provide highly superior connectivity to that of terrestrial systems such as GSM, GPRS and other cell phone based systems. Iridium has a very strong record of performance and reliability. It is used by the US DOD for its reliability.

Iridium Satellites are in orbit across the globe and assured connectivity is achieved requiring but a small fraction of the available horizon. SmartCover[®] systems are able to communicate in challenging locations with such impediments as tree canopies, overpasses or buildings.

SmartCover[®] data is highly secure with servers using 2048 bit encryption. These are redundant servers located in a climate controlled; secure facility with emergency power to prevent any interruptions. Servers store Historical Communication, Data, and Data Access information. Being a web or “cloud” based system; data is available at all times through a browser from a computer, tablet or phone. Users can access data through any web browser to the server via encrypted data and send notifications directly to the user.



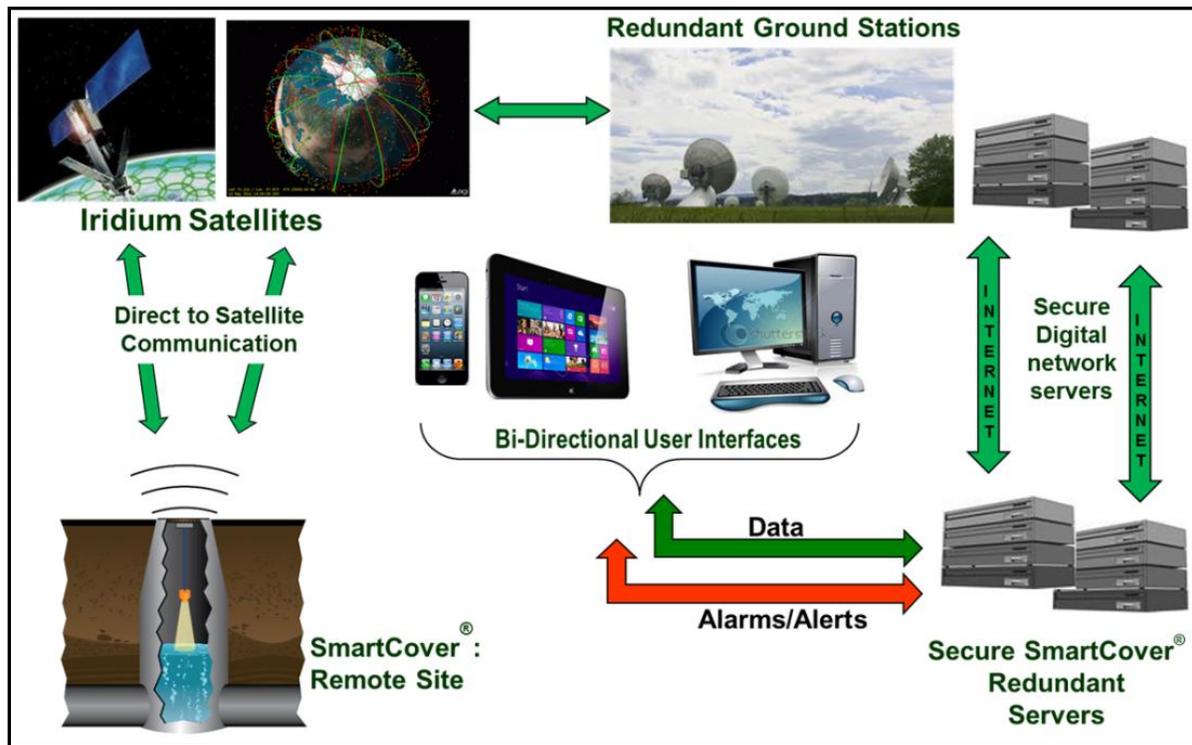
Iridium Satellite Constellation

The Communication Process

As per the diagram below, the SmartCover[®] system communicates directly to an orbiting satellite. The communication signals are then sent to Iridium earth link stations, and then to SCS secure servers.

For alarm signals, they are subsequently sent to the Customer via cell phone, Smart Phone, digital pager and/or to computers via the internet. It is possible to have alarms sent to a central control room as well.

SmartCover[®] communication is *bi-directional* and the user has control over the remote sites. A major benefit of the SCS system is that data acquisition, alarms and system setting changes are enabled *remote from the installation* site saving time and resources. For example, the alarm level [distance] setting can be accessed via the Dedicated User Website to be changed or disabled. Changes to these settings are communicated from the SCS servers through the Iridium system and to the SmartCover[®] system at the designated site.



SmartCover[®] communications system diagram

SmartCover[®]: Measurement, Data Acquisition, Transmission and Process Overview

The SmartCover[®] system monitors continuously 24 hours per day, seven (7) days per week. SCS has cumulatively acquired thousands of years of data and experience with this basic measurement protocol to assure users that this methodology is extremely sound and reliable for ongoing data acquisition and alarming functions.

Measurement Frequency

The SmartCover[®] system takes a measurement every six (6) minutes. If the measured level is below the pre-set alarm level then the cycle begins again.

Data Acquisition Frequency

The SmartCover[®] logs alternate readings of the six (6) minute measurement cycle. In other words it log a measurement every 12 minutes, five (5) times per hour. These readings are “batched” and sent once per hour via satellite to the server and stored for user access such as trending and analysis.

Alarming

If the SmartCover[®] system measures and senses that the water it is *above* the alarm level, an alarm notification is sent to the designated users and by a pre-established communication protocol i.e., text message to a mobile device or an email message to a computer. Alarms through cell phones or pagers are via Short Message Service (SMS), or Smart Phones and emails via email messaging. Alarms will continue to be sent until acknowledged. The system will continue to monitor, even though the alarm has been acknowledged. Note: a dedicated direct-from-satellite handheld system is available option for highly critical communications. Contact SCS for more information.

A LEVEL MEASUREMENT IS TAKEN EVERY 6 MINUTES AND DATA IS UPDATED ON THE SERVER EVERY HOUR. IN THE EVENT OF A HIGH WATER EVENT, THE ALARM IS SENT THE NEXT TIME A LEVEL MEASUREMENT IS MADE. THE LONGEST TIME BETWEEN THE TIME THE WATER REACHES THE ALARM LEVEL, AND WHEN THE ALARM SOUNDS IS 5 MINUTES AND 59 SECONDS.

Graphical Data

The website is accessed by designated users through a secure portal and using a user name and password. Upon login a map of the system appears as shown below.



System Map

System Map

The system map has five, colored-coded symbols for ease of viewing and management where:

GREEN (circle) – Indicates that the SmartCover[®] system is functioning properly and that the site does not have any alarms or maintenance alerts.

GRAY (circle) – Indicates that the SmartCover[®] system was previously located at this site but has been moved. The data for this site is archived and accessible.

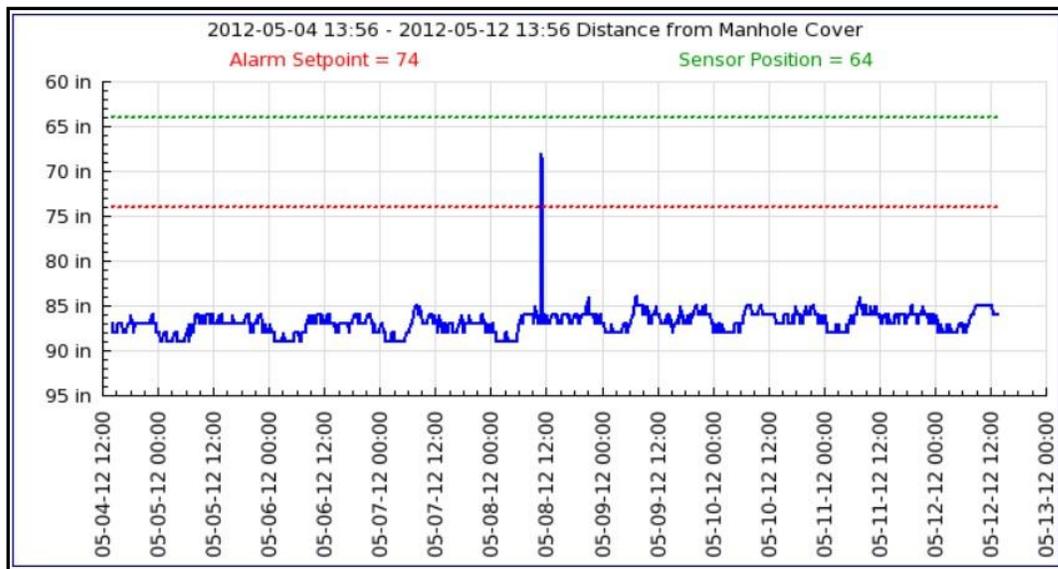
ORANGE (circle) – Indicates that the SmartCover[®] system, while not in an Alert or Alert state, has issued an “Advisory”. The Advisory is an email message has been sent because the site data trend indicates that an anomaly is occurring. It advises users to view this site’s data and determine what, if any, remedial action should be taken.

BLUE (square) – Indicates an “alert” and that a SmartCover[®] maintenance action is required. For example, it could mean the battery has low voltage and needs to be replaced or that a unit has not communicated within the expected interval.

RED (triangle) – Indicates that an “alarm” condition exists at this location. It could be high water event (surcharge) or an intrusion. Action is required.

Site Graph

A user may access any remote site by clicking on the map or on the address location. As an example, the graph below illustrates level in inches (y-axis), date/time (x-axis), flow levels (blue line), and the alarm setting (red line). We see in this case flow levels are below the alarm and then followed by a surcharge. The surcharge would have triggered an alarm. Note that the alarm is set well below the level where a spill may occur (green line) and allows for sufficient time to respond. In this case the bottom of the sensor is 64 inches from the manhole cover and the alarm is set for 74 inches below the manhole cover.



Site Graph

SECTION 4: INSTALLATION AND ACTIVATION

Installation

It is most important to note that the SmartCover installation never requires confined space entry. With this, a typical installation is inexpensive and takes much less than one hour for physically attaching of the SmartCover[®] system. The antenna is mounted to the top of the cover or lid and the mounting bracket, housing the PowerPack and E-Box with the DSM connected to the E-Box, to the bottom.

The antenna is mounted and secured with a high strength, MIL-Spec grade, two part adhesive and a hole is drilled to feed the antenna wire to the underside where the E-Box control is located.

The bracket is mounted to the underside by drilling to two holes into the cover or lid. Two stainless steel screws secure the bracket. The DSM is connected to the E-Box control and it is suspended and aligned to the flow target area i.e., the invert.

On-site testing of the communication link is performed to ensure that the unit is operational.

- **Standard Installation:** The SmartCover[®] system (hardware) is installed in the field at the designated site.
- **Offsite Installation:** The SmartCover[®] system is installed on the selected cover at an offsite facility and transported to the designated location. This method can minimize onsite time to a few minutes reducing the need for traffic control and disruption.
- Typically, the Customer will provide personnel and equipment, as appropriate for traffic control as required by local regulations and safety of field personnel.

Activation

After the physical installation of the SmartCover[®] system(s), the following actions are taken to bring full functionality to the SmartCover[®] system. SCS technicians will assist with all installation activation as part of our standard service protocol.

- ***SmartCover[®] Activation: Customer Actions***
 - Upon receipt of a Purchase Order, SCS the user will receive a questionnaire to obtain the information necessary to perform the SmartCover[®] service Set-Up. Proper system operation is dependent upon receipt of required information.
 - This information is used as part of installation where communication will be tested to verify functionality.
- ***SmartCover[®] Activation: SCS Actions***
 - At the SCS technical Support offices, the secure Customer Web Site is set up including a private account and database on the SCS secure server.
 - Web site is configured for the Customer Web Site with SmartCover[®] system locations and users.
 - Initial population of the Customer SmartCover[®] database.
 - Registration of the SmartCover[®] system wireless radios with the network and setting the Customer default system operational parameters.

Training

Training is provided after completion of the installation process. Once on-site personnel are trained, SCS will be available to provide additional web site training remotely after the SmartCover[®] system has been installed and operational.

SECTION 5: ACTIVE SITE MANAGEMENT

Active Site Management (ASM) is a **compressive support service** for the SmartCover[®] system. It includes software support, satellite connectivity and ongoing technical support with these three elements described below.

It is an annual, per site service provided by SCS. ASM includes but is not limited to:

- **Website hosting-** initial set-up and ongoing hosting of all software and customer data. Note that all data is owned by the customer.
- **Website / Software Upgrades-** from time to time SCS provides new features and tools at no charge including such features supporting improved analytical tools, improved graphical tools and new reports.
- **Website maintenance** – maintaining the secure servers on which your web site resides, and providing free upgrades to the web sites as they become available.
- **Standard Reports** - SCS will support Customer in the preparation of these reports for management or regulators **Technical Telephone Support** - This service is offered by the SCS Technical Services team from 7am to 5 pm Pacific time and with additional support from local representatives.
- **Management Oversight**
 - SCS Technical Services team monitors the proper operation of all installed systems including battery voltage, the radio signal strength and the communication to/from the systems.
 - SCS coordinates the appropriate service to repair any components in the field with you or the local dealer
- **Alarm Processing** – maintaining the infrastructure of the alarm contact system.
- **After Hours Support** – on an as-needed basis. Contact SCS for details
- **Wireless Communications Connectivity** – Access to the two-way, wireless satellite network.

Product Improvements

The SmartCover[®] is continuously improving, adding new features and functions. SCS often uses customer input to add new features. Product improvements are backwards compatible to existing satellite systems with 0.10” resolution. There is no charge for these improvements as they are part of the annual ASM.

SmartTrend[™]

SmartTrend[™] is an all-new addition to **SmartCover[®]** that enables notifies and enable users to anticipate events at remote monitoring sites. **SmartTrend[™]** automatically scans each remote site to assess data trends. Should it see an “anomaly”, it provides users an Advisory email message. This important addition to the **SmartCover[®]** system means that users now have the most advanced predictive method available identifying future issues such as SSO days or even weeks *before they occur*.

SECTION 6: ADDITIONAL TERMS & CONDITIONS, LIMITED WARRANTY

Mutual Hold Harmless

SCS hereby holds Customer harmless from any and all claims that may arise, or damages that may result, to SCS or SCS staff during the performance of this contract. Customer hereby holds harmless SCS, its founders, owners and staff, from any and all claims that may arise, of any kind or from any cause whatsoever, due to or as a result of the installation, operation, or use of the SmartCover[®] system.

Loss of Communications

Customer acknowledges that SCS is not responsible for the loss of wireless communication or internet communications or any communications used in the operation of this system.

Advisory Only

The SmartCover[®] System is an advisory service only. As such, SCS and its founders, owners, or staff are not responsible for any damage of any kind or from any cause whatsoever that may result from, in relation to, in connection with, due to, or as a result of the installation or operation of the system, including without limitation, equipment failure, or any consequential damages caused by, or resulting from, the use or installation of the SmartCover[®] system.

Limited Warranty

The equipment components of the SmartCover[®] system are warranted free from material defects of material and workmanship for a period of one year from the date of installation. Unless otherwise stated, the SCS warranty herein is a parts-only warranty.

Should the Customer discover any condition that might invoke a warranty claim, they are to expeditiously and without delay notify the SCS Technical Services group.

Upon notification, SCS will assess and instruct the user on follow-on actions.

Should a component fail as a result of a defect in material or workmanship, SCS will replace the component or repair it at the SCS location.

For all valid warranty claims, as determined by SCS, reasonable freight charges to and from Customer shall be paid by SCS. In all cases, SCS shall determine the shipping method and/or carrier unless otherwise agreed to in writing by Customer and SCS.

Upon approval of a warranty failure by SCS, SCS will either repair or replace the defective component at SCS' sole discretion.

THE FOREGOING WARRANTY IS EXCLUSIVE AND IN LIEU OF ALL OTHER WARRANTIES OR CONDITIONS, EXPRESS OR IMPLIED (INCLUDING ANY WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE). REPAIR OR REPLACEMENT IN THE MANNER PROVIDED ABOVE SHALL BE THE SOLE AND EXCLUSIVE REMEDY FOR BREACH OF WARRANTY AND SHALL CONSTITUTE FULFILLMENT OF ALL LIABILITIES OF SCS WITH RESPECT TO THE QUALITY AND PERFORMANCE OF THE PRODUCTS.

THIS WARRANTY DOES NOT COVER DAMAGE OR REPAIRS OR REPLACEMENTS BY ANY CAUSE BEYOND THE CONTROL OF SCS, INCLUDING ACTS OF NATURE, IMPROPER USE, LACK OF PROPER MAINTENANCE OR UNAUTHORIZED REPAIR.

REPLACEMENT AS PROVIDED UNDER THIS WARRANTY IS THE EXCLUSIVE REMEDY. SCS SHALL NOT BE LIABLE FOR ANY ACTUAL, EXEMPLARY, INDIRECT OR CONSEQUENTIAL DAMAGES, INCLUDING DAMAGES FOR LOSS OF GOODWILL OR PROFITS AND/OR LOSSES FROM ANY CAUSE WHATSOEVER, EVEN IF SCS HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGE.

In no event shall SCS's liability, whether in contract or in tort (including negligence and strict liability), exceed the price of the Product from which such liability arises.

SECTION 7: Acceptance

The undersigned have read and acknowledge their understanding of this offer.

Signatures

City of Raytown, KS

**Key Equipment Inc.
Exclusive distributors for
SmartCover[®] Systems[™]**

Steve Williams

Signature

Date: 12/15/2015

Date

Sole Source Letter- Exclusive Manufacturer
December 17, 2015

This letter is to provide notification that Hadronex, Inc. doing business as SmartCover® Systems™ and herein known as “SCS”, with corporate offices located at 2067 Wineridge Pl Suite E. Escondido, Ca. 92029 is the creator, manufacturer and marketer of systems and products, including the proprietary, patented and award winning *SmartCover*® and *SmartFLOE*™, *SmartTrend*®, *SmartVault*™ and *SmartRain*™ systems.

These systems are **proprietary** and have certain **patents**. They are designed and manufactured by SCS and provide users with unique qualities and functions to acquire water level or flow data below the manhole cover or lift station lid, or other structures with open channel flows, using ultrasonic technology. The system acquires and transmits data through a satellite network and provides 24/7 user access via a secure web browser and through a dedicated, secure user website. It *uniquely* communicates by an embedded digital radio through the Iridium Satellite System assuring secure, global, redundant coverage.

SCS systems enable users acquire *trend data* via the *proprietary and patent pending SmartTrend*™ analysis software tool that issues predictive “Advisories” on developing trends. The SCS systems are capable of acquiring and fully integrating rain data into the same graphical display with level or flow data, providing a composite picture of the effects of rain versus level or flow data via the proprietary *SmartRain*™ software tool. In the event that water levels surcharge or an intrusion occurs “Alarms” for surcharges are issued via text message or email with no limit to the quantities of these communications.

The system has certain self-monitoring characteristics providing information on specific operational parameters system. It communicates to users with “Maintenance Alerts” using the proprietary satellite communication network. All notifications provide information and resources to users that improve user intelligence and enable effective, informed decision making for corrective action.

These systems uniquely provide real-time, continuous monitoring capability operated by an engineered and proprietary long-life, lithium thionyl chloride battery pack. The system uniquely measures and displays the battery pack voltage level. It communicates to the user when voltage has reached a low limit.

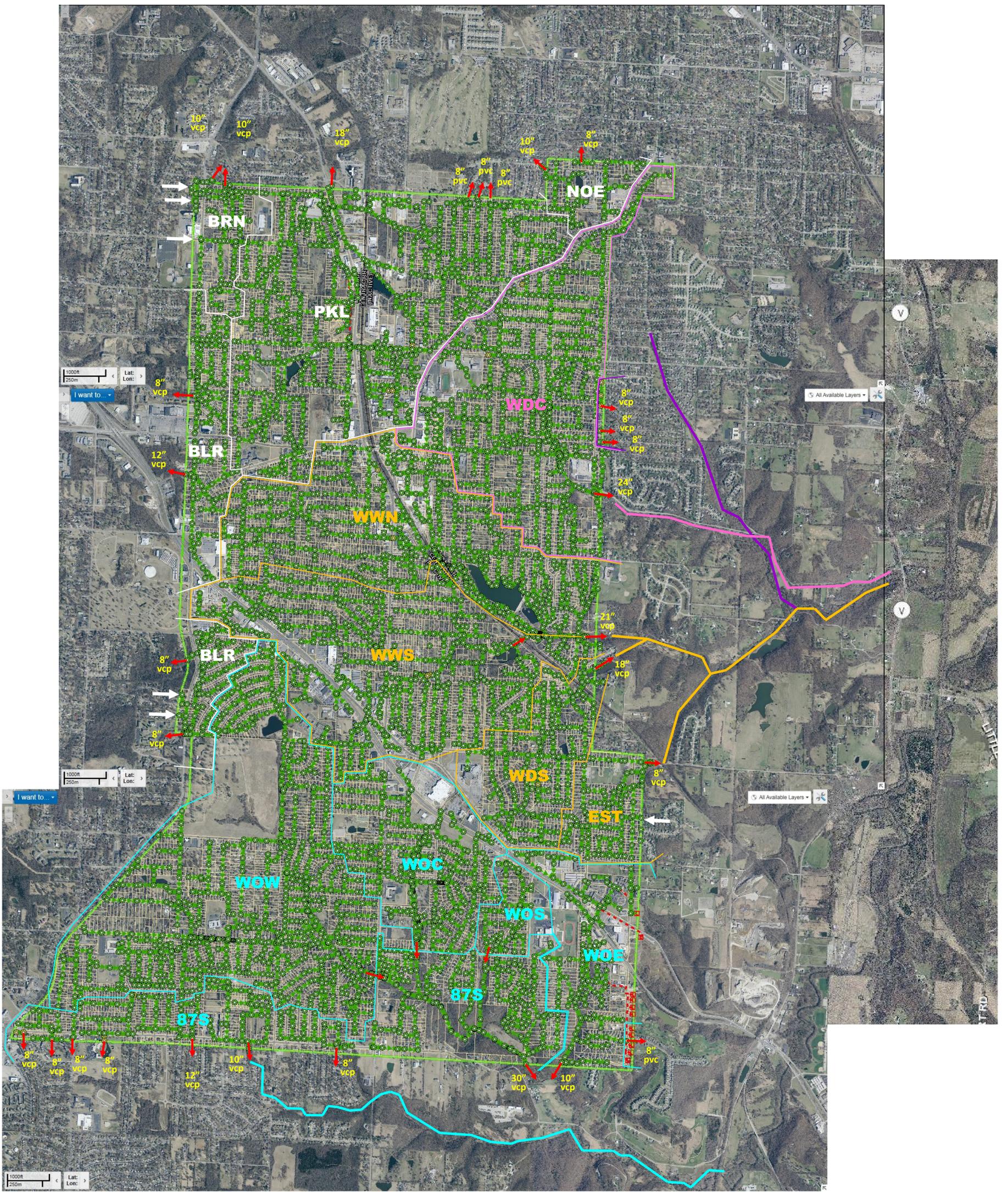
These systems are protected by the following US Patents 7,292,143, 7,948,215, 7,944,352, 7,598,858 and 7,589,630. The product is also protected by registered trademarks and international patents. Company also has a Madrid Treaty filing for its main trademark.

We hope this information will satisfy your requirements and that it clearly demonstrates the unique, patented and proprietary features of our systems.

Sincerely,



Chief Operating Officer



FLOW METERS FOR WASTEWATER



▶ HOW DOES LITTLE BLUE VALLEY SEWER DISTRICT MEASURE FLOW FROM RAYTOWN?

CURRENTLY RAYTOWN HAS TWO FLOW METERS WITH THE LITTLE BLUE VALLEY SEWER DISTRICT. BOTH METERS ARE OVER A MILE EAST OF OUR CITY, AND BOTH MEASURE FLOW FROM RAYTOWN PLUS A PORTION OF KANSAS CITY. SEE SLIDE #3 FOR SEWER MAP.

THE CURRENT CONTRACT RAYTOWN HAS WITH LITTLE BLUE VALLEY ALLOCATES ALL OF THE METERED FLOW TO RAYTOWN, THEN RAYTOWN AND KCMO USE A PERCENTAGE FOR EACH CITY.

THE PERCENTAGE ALLOCATED TO EACH CITY IS A FAIR WAY TO APPORTION THE FLOW, BUT IT DOESN'T TAKE INFLOW/INFILTRATION INTO ACCOUNT. I/I COULD BE MUCH HIGHER IN THE KCMO PORTION, OR IT COULD BE LESS. STAFF SUSPECTS THAT IT IS HIGHER.

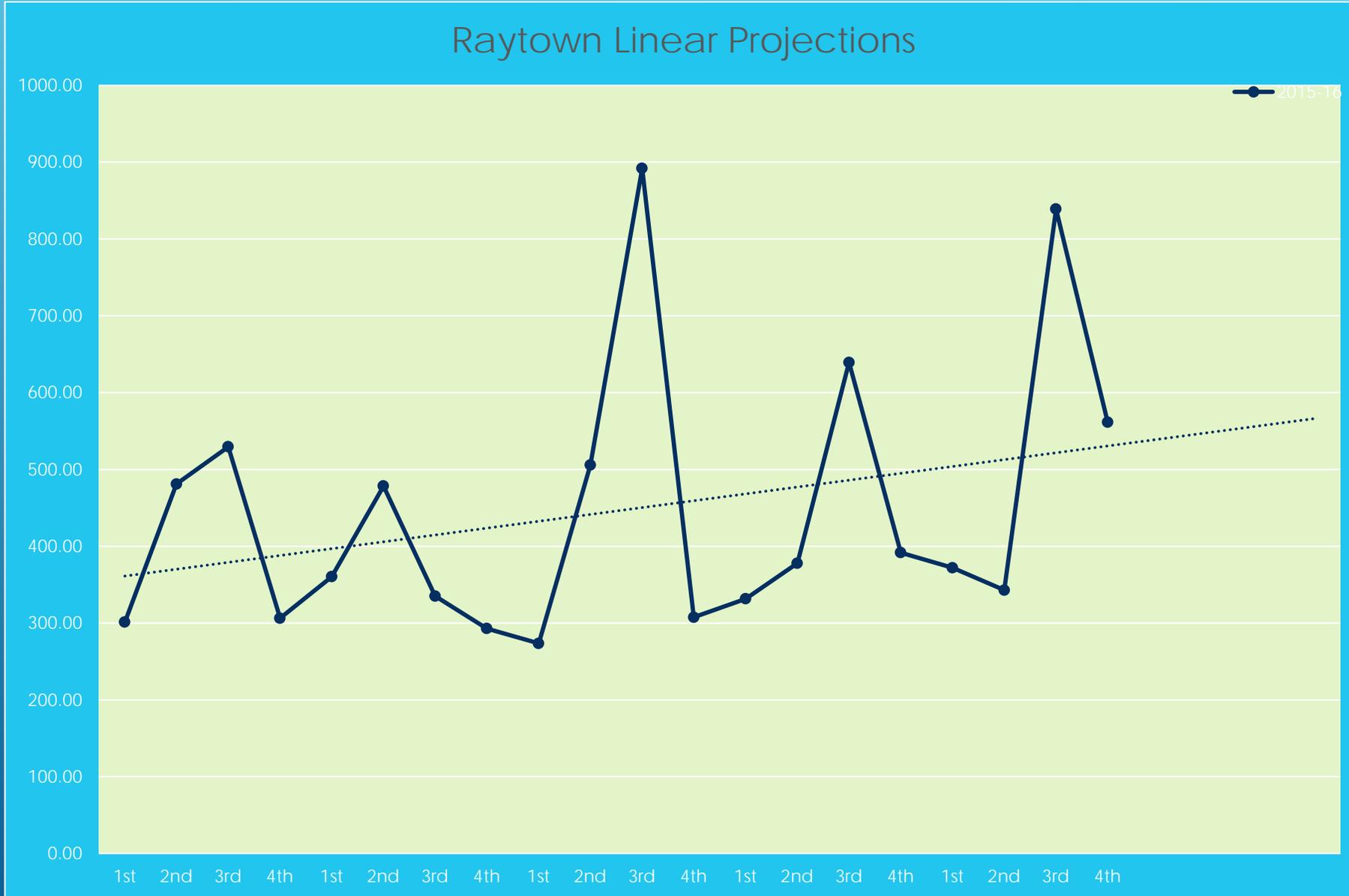
HOW DOES LITTLE BLUE VALLEY SEWER DISTRICT MEASURE FLOW FROM RAYTOWN?

IN ADDITION TO DETERMINING THE FLOW FOR ANY CURRENT YEAR, THE LITTLE BLUE VALLEY SEWER DISTRICT ALSO ESTIMATES FLOW FOR THE NEXT YEAR. THIS ESTIMATED FLOW IS USED TO CALCULATE THE MEMBER'S CHARGE FOR THE UPCOMING YEAR.

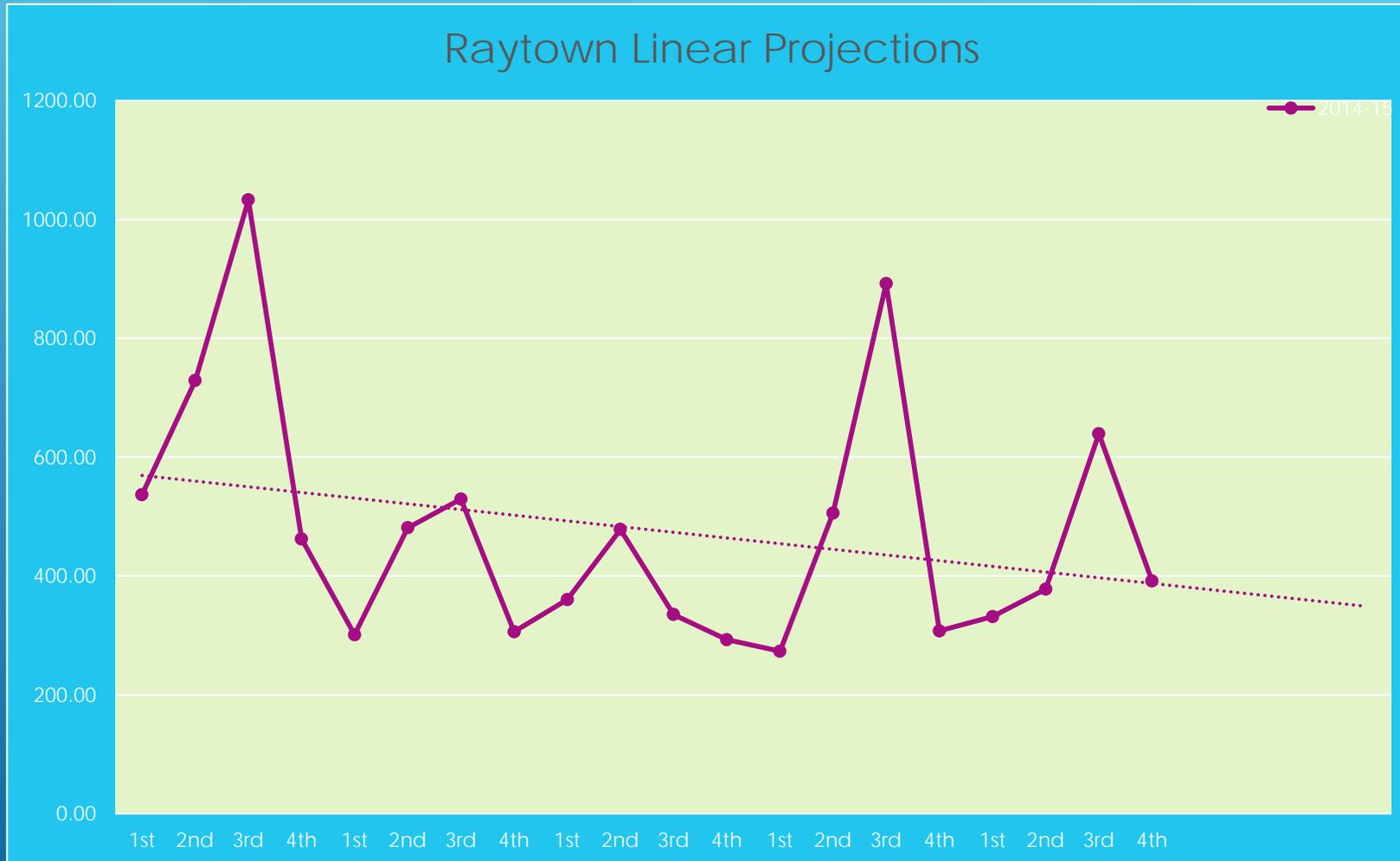
IN DETERMINING THE ESTIMATED FLOW THE DISTRICT PLOTS THE PAST FIVE YEARS AND CREATES A "TREND LINE" FOR EACH MEMBER. THE SLOPE OF THE TREND LINES DETERMINES THE PERCENT INCREASE OR DECREASE FOR EACH MEMBER FOR THE NEXT YEAR.

STAFF WOULD RECOMMEND THAT THE "TREND LINE" BE ADJUSTED AT SOME POINT TO REFLECT A TEN YEAR TREND RATHER THAN THE CURRENT FIVE. A TEN YEAR TREND LINE WOULD BE MUCH LESS REACTIVE TO A SINGLE WET OR DRY YEAR.

EXAMPLE TREND LINE-2016.



EXAMPLE TREND LINE--2015.



▶ ISSUES CONCERNING THE LITTLE BLUE VALLEY SEWER DISTRICT CONTRACT METHODOLOGY.

THE CURRENT CONTRACT METHOD DOES NOT ACCURATELY MEASURE THE FLOW FOR RAYTOWN.

THE FLOW DUE TO THE INFLOW/INFILTRATION WILL INCREASE BY A FACTOR OF THREE OR FOUR OVER THE BASE FLOW. BASE FLOW IS THE SEWAGE FLOW WITH NO INFLOW OR INFILTRATION.

INFLOW IS FLOW ENTERING THE SEWER PIPES FROM SURFACE WATER. INFILTRATION IS FLOW ENTERING THE SEWER PIPES FROM GROUNDWATER.

IN ORDER TO ACCOUNT FOR THE INFLOW/INFILTRATION DURING WET YEARS RAYTOWN WOULD NEED TO MEASURE THE FLOW AT EACH POINT WHERE FLOW LEAVES THE CITY.

RECOMMENDATION

PUBLIC WORKS STAFF IS THOROUGHLY CONVINCED THAT THE FLOW APPORTIONMENT BETWEEN RAYTOWN AND KCMO ARE IN ERROR. HOWEVER, STAFF HAS NO DATA UPON WHICH TO BASE THIS BELIEF.

IN ORDER TO QUANTIFY THE ACTUAL FLOW AS THE SEWAGE LEAVES RAYTOWN, THE PUBLIC WORKS STAFF RECOMMENDS THAT THE CITY PURCHASE FIVE "SMART METERS" INITIALLY, WITH FURTHER PURCHASES IN THE FUTURE. THE FUTURE PURCHASES WOULD DEPEND ON DATA OBTAINED FROM THE INITIAL FIVE METERS.



**CITY OF RAYTOWN
Request for Board Action**

Date: February 26, 2016
To: Mayor and Board of Aldermen
From: Captain Michelle Rogers

Resolution No.: R-2851-16

Department Head Approval: _____

Finance Director Approval: _____ (only if funding requested)

City Administrator Approval: _____



Action Requested: A resolution approving the purchase in excess of \$15,000.00 from Ed Roehr Safety Products.

Recommendation: Approve the resolution.

Analysis: The Police Department has purchased four (4) new Ford Police Utility Interceptors and one (1) new Ford Police Sedan Interceptor in fiscal year 2015-2016. Since we have adopted a new vehicle platform, we will require new up fit equipment (exterior lighting) designed to fit the new vehicle dimensions. No other bids are required as this is a Government Contract through Western States Contracting Alliance (WSCA), Contract Number C1150602002.

Alternatives: Not purchase the necessary up fit equipment.

Budgetary Impact:

- Not Applicable
- Budgeted item with available funds
- Non-Budgeted item with available funds through prioritization
- Non-Budgeted item with additional funds requested

Amount Requested: \$19,965.72

Department: Police

Fund: Capital Sales Tax

Additional Reports Attached: WSCA Information and quote from Ed Roehr

RESOLUTION NO. R-2851-16

A RESOLUTION AUTHORIZING AND APPROVING THE PURCHASE OF PARTS AND SUPPLIES FOR POLICE VEHICLES FROM ED ROEHR SAFETY PRODUCTS OFF THE MISSOURI DEPARTMENT OF TRANSPORTATION PURCHASING CONTRACT IN AN AMOUNT NOT TO EXCEED \$19,965.72 FOR FISCAL YEAR 2015-2016

WHEREAS, the City of Raytown in the adoption of its purchasing policy has approved the practice of purchasing equipment and supplies from competitive bids awarded by other governmental entities through a competitive bidding process; and

WHEREAS, the Missouri Department of Transportation has competitively bid the purchase of upfitting and retrofitting parts and supplies for Police Vehicles and has determined Ed Roehr Safety Products to be the most competitive bid; and

WHEREAS, the City of Raytown has a need to purchase such parts and supplies from Ed Roehr Safety Products for existing vehicles owned by the City in the amount of \$19,965.72; and

WHEREAS, funds for such purpose are budgeted from the Capital Improvement Sales Tax and such expenditure has been reviewed and on January 19, 2016 was recommended by the Special Sales Tax Review Committee as being consistent with voter intent; and

WHEREAS, the City of Raytown finds it is in the best interest of the citizens of the City of Raytown to authorize and approve a single purchase from Ed Roehr Safety Products off the Missouri Department of Transportation Purchasing Contract in an amount not to exceed \$19,965.72 for fiscal year 2015-2016;

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF RAYTOWN, MISSOURI, AS FOLLOWS:

THAT the purchase of vehicle upfitting and retrofitting vehicle parts and supplies from Ed Roehr Safety Products for Police Vehicles off the Missouri Department of Transportation Purchasing Contract in an amount not to exceed \$19,965.72 for fiscal year 2015-2016 is hereby authorized and approved; and

FURTHER THAT the City Administrator and/or his designee is authorized to execute all documents necessary to these transactions and the City Clerk is authorized to attest thereto.

PASSED AND ADOPTED by the Board of Aldermen and **APPROVED** by the Mayor of the City of Raytown, Missouri, the 1st day of March, 2016.

Michael McDonough, Mayor

ATTEST:

Approved as to Form:

Teresa M. Henry, City Clerk

Joe Willerth, City Attorney

QUOTATION



From: **Ed Roehr Safety Products Co.**

2710 Locust St.
St. Louis, MO 63103
Phone 314.533.9344

Fax 314.533.3830

Salesman:
Quoted by: **Mike Garner**

To: **CAPT. MICHELLE ROGERS**
RAYTOWN POLICE DEPARTMENT
10000 E. 59TH STREET
RAYTOWN, MO 64133

Date: **1/5/2016**
Quote # **MG - RAYTOWN PD #1**

NOTE:
1. FOR (3) 2016 FORD UTILITY
2. USE MODOT CONTRACT
#3-121004RW FOR PRICING

We are pleased to quote your inquiry as follows:

| Quantity | Description | Price | Amount |
|--|---|--------------|------------------|
| 3 | #FERUMBLER FEDERAL RUMBLER | 450.00 | 1,350.00 |
| 3 | #FERB-FPIU13 FEDERAL RUMBLER BRACKET | 30.00 | 90.00 |
| 3 | #ULTMC-RW CODE 3 ULTRA THIN LIGHTHEAD (FORWARD ON PUSHBUMPER) | 74.00 | 222.00 |
| 3 | #ULTMC-BW CODE 3 ULTRA THIN LIGHTHEAD (FORWARD ON PUSHBUMPER) | 74.00 | 222.00 |
| 6 | #XT4WW CODE 3 XT4 LIGHTHEAD (SIDE OF PUSHBUMPER) | 57.00 | 342.00 |
| 3 | #PBH45 CODE 3 PUSHBUMPER BRACKET FOR XT4WW | 40.00 | 120.00 |
| 3 | #Z3-SWIF CODE 3 STEERING WHEEL INTERFACE MODULE | 124.00 | 372.00 |
| 3 | #Z3 CODE 3 Z3 SIREN SYSTEM | 650.00 | 1,950.00 |
| 6 | #C3100U CODE 3 SPEAKER AND PUSHBUMPER BRACKET | 138.00 | 828.00 |
| 3 | #HB6PAK-R CODE 3 HB6PAK (FOR TAILLIGHTS) | 60.00 | 180.00 |
| 3 | #HB6PAK-B CODE 3 HB6PAK (FOR TAILLIGHTS) | 60.00 | 180.00 |
| 6 | #MR6MC-XX CODE 3 MR6 MULTI-COLOR - RW & BW (FOR HEADLIGHTS) | 76.81 | 460.86 |
| 3 | #MR6MC-BW CODE 3 MR6 LIGHTHEAD (FOR REAR WINDOW) | 76.81 | 230.43 |
| 3 | #MR6MC-RW CODE 3 MR6 LIGHTHEAD (FOR REAR WINDOW) | 76.81 | 230.43 |
| 3 | #HDLGTBKT-PIU HEADLIGHT BRACKET FOR MR6MC | 19.00 | 57.00 |
| 6 | #HB6PAK-PI-W CODE 3 HB6PAK TWIST-N-LOCK (HEADLIGHTS) | 60.00 | 360.00 |
| 3 | #C71842 CODE 3 SOLEX LIGHTBAR MULTI-COLOR | 2,500.00 | 7,500.00 |
| | RAYTOWN SPECIAL CONFIGURATION WITH 795 OPTICOM | | 0.00 |
| | REAR LICENSE PLATE: | | 0.00 |
| 3 | #XT6-BW CODE 3 XT6 LIGHTHEAD | 62.00 | 186.00 |
| 3 | #XT6-RW CODE 3 XT6 LIGHTHEAD | 62.00 | 186.00 |
| 3 | #LXEXLPBKT-CHR | 17.00 | 51.00 |
| The prices quoted will be honored for 30 days from the date of this quote. | | Freight | 100.00 |
| | | Total | 15,217.72 |

If you have any questions concerning this quotation please contact Mike Garner at (913) 522-5865 or Mike.Garner.KS@gmail.com

THANK YOU FOR YOUR BUSINESS!

QUOTATION



From: **Ed Roehr Safety Products Co.**

2710 Locust St.
St. Louis, MO 63103
Phone 314.533.9344

Fax 314.533.3830

Salesman:
Quoted by: *Mike Garner*

To: **CAPT. MICHELLE ROGERS**
RAYTOWN POLICE DEPARTMENT
10000 E. 59TH STREET
RAYTOWN, MO 64133

Date: 6/19/2015
Quote # MG - RAYTOWN PD #3

FOR:
2016 FORD UTILITY (DETECTIVE)

We are pleased to quote your inquiry as follows:

| Quantity | Description | Price | Amount |
|--|---|----------|----------|
| | GRILLE: | | 0.00 |
| 2 | #XT6RW LIGHTHEAD (RED/WHITE) | 62.00 | 124.00 |
| 2 | #XT6BW LIGHTHEAD (BLUE/WHITE) | 62.00 | 124.00 |
| 2 | #GMBPIU-15 BRACKET FOR ABOVE LIGHTS | 37.00 | 74.00 |
| 1 | #C3100-PIU SPEAKER AND BRACKET | 138.00 | 138.00 |
| | INSIDE: | | 0.00 |
| 1 | #3599L5 H2 COVERT HAND-HELD SIREN | 286.00 | 286.00 |
| 1 | #SSTB-FPI-U LUND 40" W x 31 D x 12 T | 1,502.00 | 1,502.00 |
| | TAIL LIGHT: | | 0.00 |
| 1 | #HB6PAK-PI-R TWIST LOCK (RED) | 60.00 | 60.00 |
| 1 | #HB6PAK-PI-B TWIST LOCK (BLUE) | 60.00 | 60.00 |
| | HATCH: | | 0.00 |
| 1 | #MR6FM-R MR6 LIGHTHEAD (RED) | 65.00 | 65.00 |
| 1 | #MR6FM-B MR6 LIGHTHEAD (BLUE) | 65.00 | 65.00 |
| 1 | #MR6FMKIT FOR ABOVE LIGHTS FOR BOTTOM OF HATCH | 10.00 | 10.00 |
| 1 | #XT6RW LIGHTHEAD (RED/WHITE) | 62.00 | 62.00 |
| 1 | #XT6BW LIGHTHEAD (BLUE/WHITE) | 62.00 | 62.00 |
| 2 | #XT6LBKT FOR ABOVE LIGHTS FOR INNER REAR HATCH WINDOW | 5.00 | 10.00 |
| | | | 0.00 |
| | | | 0.00 |
| | | | 0.00 |
| | | | 0.00 |
| The prices quoted will be honored for 30 days from the date of this quote. | | Freight | 200.00 |
| | | Total | 2,842.00 |

If you have any questions concerning this quotation please contact Mike Garner at (913) 522-5865 or Mike.Garner.KS@gmail.com

THANK YOU FOR YOUR BUSINESS!

QUOTATION



From: **Ed Roehr Safety Products Co.**

2710 Locust St.
St. Louis, MO 63103
Phone 314.533.9344

Fax 314.533.3830

Salesman:
Quoted by: **Mike Garner**

To: **CAPT. MICHELLE ROGERS**
RAYTOWN POLICE DEPARTMENT
10000 E. 59TH STREET
RAYTOWN, MO 64133

Date: 6/19/2015
Quote # MG - RAYTOWN PD #3

FOR:
2016 FORD SEDAN (UNMARKED)

We are pleased to quote your inquiry as follows:

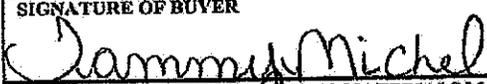
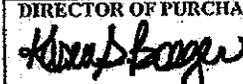
| Quantity | Description | Price | Amount |
|--|---|---------|----------|
| | GRILLE: | | 0.00 |
| 1 | #XT6RW LIGHTHEAD (RED/WHITE) | 62.00 | 62.00 |
| 1 | #XT6BW LIGHTHEAD (BLUE/WHITE) | 62.00 | 62.00 |
| 2 | #XT6LBKT FOR ABOVE LIGHTS | 5.00 | 10.00 |
| 1 | #C3100PI SPEAKER AND BRACKET | 138.00 | 138.00 |
| | INSIDE: | | 0.00 |
| 1 | #Z3 SIREN | 650.00 | 650.00 |
| 1 | #SVFSDPS-3SC SUPERVISOR FLEX (PASS ONLY) RED/WHITE/BLUE | 450.00 | 450.00 |
| | TAIL LIGHT: | | 0.00 |
| 2 | #HB6PAK-PI-R TWIST LOCK (RED) | 60.00 | 120.00 |
| | TRUNK LID: | | 0.00 |
| 1 | #475-0781 JOTTO AR15 GUNMOUNT FOR TOP OF TRUNK LID | 220.00 | 220.00 |
| | | | 0.00 |
| | | | 0.00 |
| | REAR DECK: | | 0.00 |
| 1 | #XT6RW LIGHTHEAD (RED/WHITE) | 62.00 | 62.00 |
| 1 | #XT6BW LIGHTHEAD (BLUE/WHITE) | 62.00 | 62.00 |
| 2 | #XT6LBKT FOR ABOVE LIGHTS FOR INNER REAR HATCH WINDOW | 5.00 | 10.00 |
| | | | 0.00 |
| | | | 0.00 |
| | | | 0.00 |
| | | | 0.00 |
| The prices quoted will be honored for 30 days from the date of this quote. | | Freight | 60.00 |
| | | Total | 1,906.00 |

If you have any questions concerning this quotation please contact Mike Garner at (913) 522-5865 or Mike.Garner.KS@gmail.com

THANK YOU FOR YOUR BUSINESS!

NOTICE OF AWARD

State Of Missouri
 Office Of Administration
 Division Of Purchasing And Materials Management
 PO Box 809
 Jefferson City, MO 65102-0809
<http://oa.mo.gov/purchasing-materials-management>

| | |
|---|---|
| CONTRACT NUMBER C115062002 | CONTRACT TITLE LED Emergency Light Bars, Sirens and Accessories |
| AMENDMENT NUMBER N/A | CONTRACT PERIOD July 8, 2015 Through July 31, 2016 |
| REQUISITION NUMBER N/A - Statewide | VENDOR NUMBER 4316762580 0 |
| CONTRACTOR NAME AND ADDRESS Code 3, Inc. 10986 North Watson Rd. St. Louis, MO 63114 | STATE AGENCY'S NAME AND ADDRESS Various Agencies throughout the State of Missouri |
| Contract C115062002 between the State of Missouri and Code 3, Inc., is hereby established pursuant to Chapter 34.046 of the Revised Statutes of the State of Missouri. The contract (C115062002) consists of the attached documentation as specified on page 2 of the Cooperative Contract Procurement document, including the WSCA-NASPO/State of Minnesota contract #81365, the referenced Participating Addendum Master Agreement, Request for Proposal 19767, and the State of Missouri Terms and Conditions. | |
| All transactions and invoicing conducted under the Missouri contract must reference the official Missouri contract number (C115062002) and WSCA-NASPO/State of Minnesota contract number (81365). | |
| Contracts C115062006 and C115062007, shall be established with Code 3, Inc. designated area contractors, Ed Roehr Safety Products and Garon LLC, respectively, to provide product. All ordering, delivery, invoicing and payments will also be accommodated through the designated area contractors. | |
| The attached document shall constitute the established contract. | |
| BUYER Tammy Michel | BUYER CONTACT INFORMATION Email: tammy.michel@oa.mo.gov Phone: (573) 751- 3114 Fax: (573) 526-9816 |
| SIGNATURE OF BUYER  | DATE 7/8/15 |
| DIRECTOR OF PURCHASING AND MATERIALS MANAGEMENT  | |



CONTRACT NO.: C115062002
REQ NO.: N/A
TITLE: LED Emergency Light Bars, Sirens and Accessories

BUYER: Tammy Michel
PHONE NO.: (573) 751-3114
E-MAIL: tammy.michel@oa.mo.gov

TO: Code 3 Inc.
10986 W. Warson Road
St. Louis, MO 63114

RETURN DOCUMENT TO THE DIVISION OF PURCHASING AND MATERIALS MANAGEMENT (DPMM) BY
E-MAIL, FAX, OR MAIL/COURIER:

| | |
|---------------------|---|
| SCAN AND E-MAIL TO: | tammy.michel@oa.mo.gov |
| FAX TO: | (573) 526-9816 |
| MAIL TO: | DPMM, P.O. Box 809, Jefferson City, Mo 65102-0809 |
| COURIER/DELIVER TO: | DPMM, 301 West High Street, Room 630, Jefferson City, Mo 65101-1517 |

DELIVER SUPPLIES/SERVICES FOB (Free On Board) DESTINATION TO THE FOLLOWING ADDRESS:

Statewide
Various State Agencies

The contractor hereby agrees to provide the products described in the attached WSCA-NASPO Cooperative Contract #81365 for LED Emergency Light Bars, Sirens and Accessories to the State of Missouri, political subdivision or governmental entity subject to the conditions stated on page 2. The contractor further agrees that when a Notice of Award is signed and issued by an authorized official of the State of Missouri, a binding contract shall exist between the contractor and the State of Missouri.

SIGNATURE REQUIRED

| | | | |
|--|---|---|--|
| DOING BUSINESS AS (DBA) NAME <i>Code 3 Inc</i> | | LEGAL NAME OF ENTITY/INDIVIDUAL FILED WITH IRS FOR THIS TAX ID NO. <i>Code 3, Inc.</i> | |
| MAILING ADDRESS <i>10986 North Warson Rd.</i> | | IRS FORM 1099 MAILING ADDRESS <i>10986 North Warson Rd.</i> | |
| CITY, STATE, ZIP CODE <i>St. Louis, MO 63114</i> | | CITY, STATE, ZIP CODE <i>St. Louis, MO 63114</i> | |
| CONTACT PERSON <i>Tom Heubel</i> | | EMAIL ADDRESS <i>tcheubel@code3ers.com</i> | |
| PHONE NUMBER <i>314-996-2785</i> | | FAX NUMBER <i>314-426-1337</i> | |
| TAXPAYER ID NUMBER (TIN) <i>43-1676258</i> | TAXPAYER ID (TIN) TYPE (CHECK ONE) <input checked="" type="checkbox"/> FEIN <input type="checkbox"/> SSN | VENDOR NUMBER (IF KNOWN) <i>4316762580-0</i> | |
| VENDOR TAX FILING TYPE WITH IRS (CHECK ONE) <input checked="" type="checkbox"/> Corporation <input type="checkbox"/> Individual <input type="checkbox"/> State/Local Government <input type="checkbox"/> Partnership <input type="checkbox"/> Sole Proprietor <input type="checkbox"/> IRS Tax-Exempt | | | |
| AUTHORIZED SIGNATURE <i>Thomas C. Heubel</i> | | DATE <i>12/4/14</i> | |
| PRINTED NAME <i>Thomas C. Heubel</i> | | TITLE <i>Director of Emergency Sales</i> | |

Missouri Contract Number C115062002 Addendum

Missouri discount is 44% off Code 3 List Price C3LIST0114

Authorized Distributors which all business is directed are:

Ed Roehr Safety Products
Attn: Andrew Strebler
2710 Locust St.
St. Louis, MO 63103
P: 314-533-9344
F: 314-533-3830
Email: Andrew@edroehrsafety.com

Garon LLC
Attn: Gary Pickert
17777 Goodard
Overland Park, KS 66062
P: 913-709-3834
F: 913-681-6479
Email: admin@garonllc.com

Code 3, Inc. | 10986 North Warson Road, St. Louis, Missouri 63114
T (314) 426-2700 | F (314) 426-1337 | www.code3pse.com

A Division of ESG | www.eccoqgroup.com



CITY OF RAYTOWN
Request for Board Action

Date: February 26, 2016
To: Mayor and Board of Aldermen
From: Joe Willerth, City Attorney

Resolution No.: R-2852-16

Department Head Approval: _____

Finance Director Approval: _____ (only if funding requested)

City Administrator Approval: _____



Action Requested: A resolution approving the recommendation of the Parks/Storm Water Sales Tax Committee.

Recommendation: Approve the recommendation.

Analysis: The Committee recommended that effective with the 2016-2017 budget year, 75% of the sales tax revenue generated by the storm water/parks sales tax be allocated to the Parks Board and that 25% of the sales tax revenue generated by the storm water/parks sales tax be allocated to storm water, with the minimum sum of \$200,000.00 being guaranteed to the Parks Board each year.

The Committee strongly recommended that the Board of Aldermen investigate additional sources of revenue dedicated exclusively to storm water control, and that the Parks Board investigate additional sources of revenue dedicated exclusively to the Parks Board.

A RESOLUTION ACCEPTING THE RECOMMENDATION OF THE PARKS/STORM WATER SALES TAX COMMITTEE AND DIRECTING STAFF TO MAKE THE NECESSARY CHANGES EFFECTIVE WITH THE 2016-2017 BUDGET YEAR

WHEREAS, on August 3, 2010, a question was submitted and approved by the citizens of Raytown by which the City shall continue to impose an existing sales tax at a rate of one-eighth (1/8) of one percent for the purpose of funding local parks/storm water control within the city for a term of ten (10) years; and

WHEREAS, on October 21, 2015 a Parks/Storm Water Tax Committee was established by the Mayor and on February 16, 2016 the Parks/Storm Water Tax Committee presented their recommendation which was approved by a majority of the Board of Aldermen;

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF RAYTOWN, MISSOURI AS FOLLOWS:

THAT effective with the 2016-2017 budget year, 75% of the sales tax revenue generated by the storm water/parks sales tax be allocated to the Parks Board and that 25% of the sales tax revenue generated by the storm water/parks sales tax be allocated to storm water, with the minimum sum of \$200,000.00 being guaranteed to the Parks Board each year;

FURTHER THAT, the Committee strongly recommended that the Board of Aldermen investigate additional sources of revenue dedicated exclusively to storm water control, and that the Parks Board investigate additional sources of revenue dedicated exclusively to the Parks Board.

PASSED AND ADOPTED by the Board of Aldermen and **APPROVED** by the Mayor of the City of Raytown, Missouri, the 1st day of March, 2016.

Michael McDonough, Mayor

ATTEST:

Teresa M. Henry, City Clerk

Approved as to Form:

Joe Willerth, City Attorney

CITY OF RAYTOWN
Request for Board Action

Date: February 26, 2016

Bill No. 6406-16

To: Mayor and Board of Aldermen

Section No.: XIII

From: John Benson, Director of Development & Public Affairs

Department Head Approval: _____

Finance Director Approval: _____ (only if funding requested)

City Administrator Approval: _____

Action Requested: Conduct a public hearing to consider a Conditional Use Permit application for an animal kennel facility as part of an animal adoption operation at 10312 E. 63rd Street.

Recommendation: Staff is recommending approval of the application. The recommendation of the Planning & Zoning Commission will be provided at the Board of Aldermen meeting as this application was considered and voted on by the Commission after this report was released.

Analysis: Monopoly Acquisitions, LLC, on behalf of Raytown Animal Hospital and Midwest Animal ResQ, is seeking approval of a conditional use permit application to allow an animal kennel facility as part of an animal adoption operation at 10312 E. 63rd Street. The subject property is zoned Neighborhood Commercial (NC). Monopoly Acquisitions is in the process of purchasing the property from Raytown Animal Hospital. Upon purchase of the property, Monopoly Acquisitions then plans to lease the property to Midwest Animal ResQ, who wants to operate an animal adoption center. The animal adoption center will include the keeping of dogs and cats in kennels, which will be located inside the building. The keeping of animals in kennels, however, requires approval of a Conditional Use Permit application.

Alternatives: Alternatives to the recommendation of the Planning & Zoning Commission would be to:

1. Deny the conditional use permit application; or
2. Refer the application back to the Planning & Zoning Commission for reconsideration or further review.

Budgetary Impact: This application does not require the city to provide any funding.

Additional Reports Attached:

- Conditional Use Permit Application submitted by applicant
- Staff Report on this application for February 25, 2016 Planning & Zoning Commission meeting
- Minutes of the February 25, 2016 Planning Zoning Commission meeting

STAFF REPORT

To: THE CITY OF RAYTOWN PLANNING AND ZONING COMMISSION

From: John Benson, AICP,
Director of Development and Public Affairs

Date: February 25, 2016

Subject: Agenda Item No. 5.A: (Case NO. PZ-2016-003) Application for conditional use permit for an animal kennel facility as part of an animal adoption operation at 10312 E. 63rd Street in Raytown, MO.

Background Information:

Monopoly Acquisitions, LLC, on behalf of Raytown Animal Hospital and Midwest Animal ResQ, is seeking approval of a conditional use permit application to allow an animal kennel facility as part of an animal adoption operation at 10312 E. 63rd street. The subject property is zoned Neighborhood Commercial (NC). Monopoly Acquisitions is in the process of purchasing the property from Raytown Animal Hospital. Upon purchase of the property, Monopoly Acquisitions then plans to lease the property to Midwest Animal ResQ, who wants to operate an animal adoption center. The animal adoption center will include the keeping of dogs and cats in kennels, which will be located inside the building. The keeping of animals in kennels, however, requires approval of a conditional use permit application.



FACTORS TO BE CONSIDERED:

In considering and making a decision on an application for a conditional use permit, city code stipulates that consideration is required to be given by the city on the potential impact of the proposed use on the health, safety, morals, comfort and general welfare of the inhabitants of the city, including but not limited to, the following factors.

1. The stability and integrity of the various zoning districts.

The property to which the conditional use permit application applies is zoned Neighborhood Commercial (NC). The zoning and uses on surrounding properties are more specifically described below:

East: The driveway to the Plaza Court Apartments, which is located to the northeast (rear) of the subject property, abuts the east side of the applicant's property and is zoned High Density Residential (R-3). Further east is a retail store which is zoned Neighborhood Commercial (NC).

West: The storm water detention facility and private drive to Raytown Landing is located immediately to the west of the subject property. Raytown Landing is zoned High Density Residential (R-3). Further west is commercial property which is zoned Neighborhood Commercial (NC).

South: 63rd Street abuts the south side of the subject property. An office, day care and the Raytown Animal Hospital are located on the opposite side of 63rd Street from the subject property. All of the properties on the opposite side of 63rd Street are zoned Neighborhood Commercial (NC).

North: The Raytown Landing residential development is located immediately to the north (rear) of the subject property. Raytown Landing is zoned High Density Residential (R-3).

2. Conservation of property values.

If approved, the proposed use will allow a building that has been vacant for several years to be occupied, which will help strengthen property values in that area of Raytown.

3. Protection against fire and casualties.

Prior to occupying the building for the proposed residential use, the tenant space will be inspected by the City's Building Inspector and Fire Marshall to ensure compliance with the life safety codes contained in the city's adopted Building and Fire Codes.

4. Observation of general police regulations.

According to the applicant, the building's roof needs to be replaced as it currently lets water into the building. Upon purchase of the building, the applicant has stated that they will replace the roof as this will need to be done regardless of the outcome of this application.

Midwest Animal ResQ has stated that animal kennels will be located inside the building, so noise from barking dogs should be minimal if at all noticeable outside of the building.

Additionally, dogs and cats will be brought outside to the rear area of the building each day, which is enclosed with a six foot privacy fence. When the dogs and cats are outside, they will always be supervised to avoid barking that could be a nuisance to neighboring properties.

The keeping of animals in kennels and the operation of the animal adoption center is required to comply with the regulations specified by State of Missouri Department of Agriculture, which will include inspections by that department. If the keeping of the animals fails to comply with the state's regulations, the state will require it to be brought into compliance or possible closure.

5. Prevention of traffic congestion.

Midwest Animal ResQ has indicated that they anticipate the amount of traffic that will be generated by their animal adoption center will be a low volume of approximately 100 vehicles per week. Due to the projected low traffic volume the applicant requested a waiver to the city's traffic impact analysis submittal requirements. The City's Public Works Department has reviewed their request and approved it as 63rd Street is a four lane arterial street and a pet adoption center operated on the property previously, which did not create any traffic congestion.

6. Promotion of traffic safety and the orderly parking of motor vehicles.

There is an existing parking lot in front of the building which contains parking for approximately 6 vehicles. Because the proposed animal shelter is projected to create a low amount of traffic and will not have a large number of employees working at any given time, the parking lot appears to be of a sufficient size.

7. Promotion of the safety of individuals and property.

As previously stated, prior to the business opening the building and property will be inspected by the City's Building Official and the Fire Marshal from the Raytown Fire Protection District to ensure the building complies with all applicable life safety codes and that the property is in compliance with the city's property maintenance codes.

8. Provision for adequate light and air.

No additions to the existing building are proposed. Therefore, the proposed use will not alter the amount of light or air on or near the property.

9. Prevention of overcrowding and excessive intensity of land uses.

No additions to the existing building are proposed. In addition, as previously described, the kennels in which the dogs and cats will be kept will be located inside the building to prevent or greatly minimize any noise that may be heard outside of the building. In addition, staff is not aware of any complaints from neighboring property owners or residents when the property was previously used as an animal adoption center. Therefore, it does not appear that the proposed use will result in overcrowding or be an excessively intensive land use for the area.

10. Provision for public utilities and schools.

Because there is an existing building on the property, to which no additions are proposed, the proposed use will not have an impact on schools or utilities that serve the property and surrounding area.

11. Invasion by inappropriate uses.

As previously described, the subject property previously contained an existing animal adoption center which included the keeping of animals in kennels. Staff is not aware of any complaints or issues that occurred when the previous animal adoption center was in operation. Therefore, it does not appear that the proposed use will be an invasion of an inappropriate use.

12. Value, type and character of existing or authorized improvements and land uses.

The property on which the proposed use would be located is developed and does not necessitate any exterior site or building improvements. Additionally, as previously described, the proposed use will use the existing building and parking area. Therefore, the proposed use is in keeping with the value, type and character of existing or authorized improvements and land uses.

13. Encouragement of improvements and land uses in keeping with overall planning.

No additions to the existing building or property are proposed except for the new roof that the applicant plans to install after they purchase the property.

14. Provision for orderly and proper renewal, development and growth.

The Future Land Use Map in the City's Comprehensive Plan identifies the property to be an area for commercial land uses, which the proposed use is consistent with. In addition, the proposed use will provide a use for the property, which has been vacant for several years.

Staff Recommendation:

It is the recommendation of staff that the conditional use permit to allow animal kennels as part of an animal adoption center be approved subject to the following conditions:

1. Compliance with all applicable local, state of Missouri and federal regulations and laws.
2. The keeping of animal kennels shall be allowed as long as they are in conjunction with the operation of an animal adoption center.

AN ORDINANCE GRANTING A CONDITIONAL USE PERMIT SUBJECT TO CERTAIN CONDITIONS TO ALLOW AN ANIMAL KENNEL FACILITY AS PART OF AN ANIMAL ADOPTION OPERATION AT 10312 E. 63RD STREET IN RAYTOWN, MISSOURI

WHEREAS, application PZ-2016-003, submitted by Monopoly Acquisitions, LLC, on behalf of Raytown Animal Hospital that seeks to allow an animal kennel facility as part of an animal adoption operation at 10312 East 63rd Street in Raytown, Missouri; and

WHEREAS, pursuant to City Code Chapter 50, Article V of the City of Raytown Code of Ordinances, application no. PZ-2016-003, was referred to the Planning & Zoning Commission to hold a public hearing; and

WHEREAS, after due public notice in the manner prescribed by law, the Planning & Zoning Commission held public hearings on said application on February 25, 2016 and again on February 29, 2016; and

WHEREAS, at the conclusion of said public hearing on February 29, 2016 the Planning & Zoning Commission by a vote of _____ () and _____ () rendered a report to the Board of Aldermen recommending that the Conditional Use Permit Application be approved subject to certain conditions; and

WHEREAS, after due public notice in the manner prescribed by law, the Board of Aldermen held public hearings on said application on March 1, 2016 and March 22, 2016; and

WHEREAS, based on all of the information presented the Board of Aldermen finds it is in the best interest of the citizens of the City of Raytown to approve said Conditional Use Permit subject to certain conditions specified herein.

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF RAYTOWN, MISSOURI, AS FOLLOWS:

SECTION 1 – GRANT OF CONDITIONAL USE PERMIT. That a Conditional Use Permit is hereby granted to allow an animal kennel facility as part of an animal adoption operation on property located at 10312 East 63rd Street in Raytown, Missouri, as legally described in Exhibit “A”, subject to the conditions set forth in Section 2 herein.

SECTION 2 – CONDITIONS OF APPROVAL AND OPERATION. That the following conditions of approval shall apply and be followed during the duration of the use allowed by this Conditional Use Permit.

- A. Compliance with all applicable local, state of Missouri and federal regulations and laws.
- B. The keeping of animal kennels shall be allowed as long as they are in conjunction with the operation of an animal adoption center.

SECTION 3 – FAILURE TO COMPLY. That failure to comply with any of the conditions or provisions contained in this ordinance shall constitute violations of both this ordinance and the City’s Comprehensive Zoning Code and shall be cause for revocation of the Conditional Use Permit granted herein in addition to other penalties contained in the City Code.

SECTION 4 – REPEAL OF ORDINANCES IN CONFLICT. All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

SECTION 5 – SEVERABILITY CLAUSE. The provisions of this ordinance are severable and if any provision hereof is declared invalid, unconstitutional or unenforceable, such determination shall not affect the validity of the remainder of this ordinance.

SECTION 6 – EFFECTIVE DATE. This ordinance shall be in full force and effect from and after the date of its passage and approval.

BE IT REMEMBERED that the above was read two times by heading only, **PASSED AND ADOPTED** by a majority of the Board of Aldermen and **APPROVED** by the Mayor of the City of Raytown, Jackson County, Missouri, this ____ day of March, 2016.

Michael McDonough, Mayor

ATTEST:

Teresa M. Henry, City Clerk

Approved as to Form:

Joe Willerth, City Attorney

BILL NO. 6406-16

ORDINANCE NO. ____-16

SECTION NO. XIII

Exhibit "A"

AGENDA
CITY OF RAYTOWN
PLANNING AND ZONING COMMISSION MEETING

February 25, 2016
Raytown City Hall
Board of Aldermen Chambers
10000 East 59th Street
Raytown, Missouri 64133

REGULAR MEETING

7:00 pm

1. Welcome by Chairperson- Mr. Tommy Bettis, Vice Chairman, served as Chairperson for the meeting in Chairman Kevin Wilson's absence.

2. Call meeting to order and Roll Call.

Wilson: Absent

Jimenez: Absent

Stock: Present

Bettis: Present

Robinson: Present

Lightfoot: Present

Hartwell: Absent

Dwight: Present

Meyers: Present

Also Present: John Benson, Director of Development and Public Affairs, Joe Willerth, City Attorney, Ray Haydaripoor, Neighborhood Services Supervisor, June Van Loo, Permit Technician, and Scott Peterson, Permit Technician.

3. Approval of minutes – January 7, 2016 meeting

A. Revisions-

B. Motion- Ms. Stock motioned to approve the minutes for the January 7, 2016 meeting.

C. Second- Mr. Lightfoot seconded Ms. Stock's motion to approve.

D. Additional Board Discussion- None

E. Vote- Motion passed unanimously 6-0.

4. Old Business – None

5. New Business

A. Application: Application for conditional use permit for an animal kennel facility as part of an animal adoption operation at 10312 E. 63rd Street in Raytown, MO.

Case No.: PZ-2016-003

Applicant: Monopoly Acquisitions, LLC on behalf of Raytown Animal Hospital and Midwest Animal ResQ

1. Introduction of Application by Chair: Mr. Bettis introduced application PZ-2016-003 to the board.

2. Open Public Hearing: Mr. Bettis opened the public hearing.

3. Explain Procedure for a Public Hearing and swear-in speakers: Mr. Joe Willerth, City Attorney, swore in those wishing to speak on behalf of the application.

4. Enter Relevant City Exhibits into the Record:

Mr. Bettis introduced the following exhibits into the record:

- a. Conditional Use Permit Application submitted by applicant
- b. Publication of Notice of Public Hearing in Daily Record Newspaper ad.
- c. Public Hearing Notices sent to property owners within 185-feet of subject property
- d. City of Raytown Zoning Ordinance, as amended
- e. City of Raytown Comprehensive Plan

Mr. John Benson introduced the following additional exhibits into the public record:

- f. Letter from Raytown Water Company, signed by President Neal Clevenger, giving support in favor of the application.
- g. Email to John Benson from Scott Peterson detailing a voicemail Mr. Peterson received from Constance Jones, resident of Raytown, giving opposition to the application over concerns of noise and odor.
- h. PowerPoint presentation given by Applicant during the Public Hearing.
- i. Petition from Raytown Landing Homeowners Association in opposition of the application.

5. Explanation of any exparte' communication from Commission members regarding the application: None.

6. Introduction of Application by Staff: Mr. Benson noted that a change of ownership had occurred on the building as of the date of the public hearing on February 25, 2016; Monopoly Acquisitions had officially acquired ownership of the applicant property from Raytown Animal Hospital. Mr. Benson clarified that the animal adoption use of the property did not require a Conditional Use Permit, but it was solely the kennels that triggered the necessity of a Conditional Use Permit.

7. Presentation of Application by Applicant: Erin Morris, 533 NW 1501 Rd., Holden, MO, 64040, gave a presentation to the board. Ms. Morris explained the objectives and operations of Midwest Animal ResQ.

Stacey Payne, 1205 E Gore Rd., Raymore, MO addressed the concerns voiced by members of the public concerning noise and odor on the property. Ms. Payne stated that all droppings will be picked up and the dogs will not be kept outside at night.

Mr. Benson clarified at request from the board that the animals impounded by the City would only be released to Midwest Animal ResQ only after the ten day impoundment period, and only if an owner is not found or the animal is unclaimed.

Ms. Stock asked how many animals the facility would hold at a time. Ms. Morris responded somewhere between 12-20 dogs.

8. Request for Public Comment:

Ralph Hodapp, 6223 Ash Ct, President of the Raytown Landing Homeowners Association, spoke on behalf of a petition of 33 signatures in opposition to the application. Mr. Hodapp stated that the previous animal shelter at the applicant location had issues with noise, waste odor, and stray animals running through neighboring yards in an attempt to get to the dogs in the shelter. As such, the signees of the petition were opposed to the application without those issues being resolved.

Brenda Hager, 5343 Blue Ridge Blvd, spoke in support of the application. Ms. Hager stated that she has experience working with animal shelters, and that Ms. Morris is well respected in the animal adoption community. She also stated it was her belief that since the adoption

center will be run by full-time employees instead of volunteers the concerns brought forth by Mr. Hodapp and others will be addressed.

9. Additional Comment from Applicant, Additional Comment from Applicant, if necessary:

Ms. Morris clarified that the shelter will have strict hours during the day, and animals will not be out at night. Furthermore, all animals will be supervised when they are out during the day, and all waste will be picked up immediately to reduce the odor as well as to protect the animals from communicable disease.

Mr. Haydaripoor stated that impounded animals held for 10 days, any diseases identified by Dr. Rose will be treated at cost to the city if the animal is unclaimed, or to the animal's owner, if claimed. He further stated that 10 day quarantines are only for animals involved in bite cases, and no animals will be sent for adoption that are known to have a bite history.

10. Additional Staff Comments and Recommendation:

Mr. Benson recommended approval of the application subject to the following conditions:

- a. Compliance with all applicable local, State of Missouri, and federal laws, including the Missouri Department of Agriculture.
- b. Keeping of animals shall be allowed as long as they are in conjunction with the operation of an animal adoption center.
- c. All animal kennels shall be located inside the building.
- d. All animals, when outside the building, shall be under the supervision of a person who shall remain outside with the animals.

11. Board Discussion: None

12. Close Public Hearing: Mr. Bettis closed the public hearing.

13. Board Decision to Approve, Conditionally Approve or Deny the Application:

- a. Motion- A motion was made by Mr. Robinson to move the vote to approve or deny the application to Monday, February 29, 2016 at 7:00 pm.
- b. Second- Ms. Stock seconded the motion.
- c. Additional Board Discussion- None
- d. Vote- The motion passed unanimously 6-0.

6. Other Business: None

7. Planning Projects Report: None

8. Set Future Meeting Date – Monday, February 29, 2016 at 7:00 p.m.

9. Adjourn

Scott 6:30 pm

Feb. 25th planners az one

City of Raytown

Development & Public Affairs Department

Case Number _____
Date Received _____
Map Page _____

CITY OF RAYTOWN
APPLICATION FOR CONDITIONAL USE PERMIT

PART I Background Information

1. This request applies to property at the following address:
10312 E. 63rd Street Raytown mo

2. The name(s), address(es), and phone number(s) of the property owners: (As listed on the deed) 64133

| Name | Address | Phone |
|----------------------------|-------------------------|----------------------|
| Monopoly Acquisitions, LLC | PO Box 16687 Raytown MO | |
| 64133 | Stacey (816) 591-7105 | Chris (816) 590-7660 |

3. We, the property owner(s), do hereby appoint the following person as our agent during consideration of our request:

| Name | Address | Phone/Email |
|--------------------------|--------------|---------------------------------|
| Stacey Payne | PO Box 16687 | Stacey@monopolypropertieskc.com |
| Blue Eye Investments LLC | | |

4. The property is currently being used for the following purposes:

Currently vacant

5. Zoning classification of the property: Commercial

6. Specify the use desired for the property: Animal adoption center w/ little retail

7. Please list all existing structures and their heights located on the property: For the City of Raytown & other dogs & cats

| Structure | Height |
|-----------|----------------------|
| 1 bldg | approx. 2400 sq. ft. |

8. We, the undersigned, do hereby authorize the submission of this application and associated documents, and do hereby certify that all the information contained therein is true and correct. (Signatures of property owners)

Stacey Payne 1/27/16

PART II Conditional Use Permit Information

In considering an application for a conditional use permit, the city shall give consideration to the health, safety, morals, comfort and general welfare of the inhabitants of the city, including but not limited to the following factors:

1. The stability and integrity of the various zoning districts;
2. Conservation of property values;
3. Protection against fire and casualties;
4. Observation of general police regulations;
5. Prevention of traffic congestion;
6. Promotion of traffic safety and the orderly parking of motor vehicles;
7. Promotion of the safety of individuals and property;
8. Provision for adequate light and air;
9. Prevention of overcrowding and excessive intensity of land uses;
10. Provision for public utilities and schools;
11. Invasion by inappropriate uses;
12. Value, type and character of existing or authorized improvements and land uses;
13. Encouragement of improvements and land uses in keeping with overall planning; and
14. Provision for orderly and proper renewal, development and growth.

The information provided by the applicant to the following questions is an opportunity to justify approval of a conditional use permit based on the above listed factors.

If the space provided is not adequate, the applicant may attach additional pages. The applicant is also encouraged to submit any other pertinent information, such as photographs, drawings, maps, statistics, legal documents, and letters of support.

A. The proposed conditional use will be in keeping with the character of the neighborhood because:

This building was used for the exact same purpose & remodeled for this a few years ago.

B. The proposed use will be consistent with the uses and zoning on nearby parcels because:

There are 2 vet office in very close proximity & same use that the bldg was used for before. This Adoption Center will be low volume traffic, dogs will be kenneled indoors & supervised when out doors to avoid barking noises

C. This property is more suited for the proposed use than its current uses because:

Same use as before

D. The proposed conditional use could have the following detrimental effects on nearby parcels:

All good effects we are going to be making bldg look better & saving lives. This Animal Adoption will be low volume traffic, indoor kennels, and dogs will only be outside for potty breaks and exercise. Dogs outside will be supervised to avoid barking & other noises.

E. Prior to submitting this application, the property has been vacant for:

approx. 2⁻⁴ years

F. If the application is denied, the property owner(s) will face the following hardships:

building was purchased for the purpose to help the City Raytown pets.

G. Public facilities and utilities are adequate to serve the proposed use as follows:

Animal adoption center

This building has all necessary utilities existing on the property already.

H. Additional comments:

This will be great for the City of Raytown's pets.



Jackson County Missouri

Property Account Summary

| | | | |
|---------------|--------------------------|------------------|-------------------------------------|
| Parcel Number | 45-120-11-60-00-0-00-000 | Property Address | 10312 E 63RD ST , RAYTOWN, MO 64133 |
|---------------|--------------------------|------------------|-------------------------------------|

General Information

| | |
|----------------------|---|
| Property Description | WEBB'S HOMESITE LOT 4 (EX S 5') |
| Property Category | Land and Improvements |
| Status | Active, Host Other Property, Locally Assessed |
| Tax Code Area | 022 |

Property Characteristics

| | |
|----------------|------|
| Property Class | 2010 |
|----------------|------|

Parties

| Role | Percent | Name | Address |
|----------|---------|--------------------------|------------------------------------|
| Taxpayer | 100 | BLUE EYE INVESTMENTS LLC | 10312 E 63RD ST, RAYTOWN, MO 64133 |
| Owner | 100 | BLUE EYE INVESTMENTS LLC | 10312 E 63RD ST, RAYTOWN, MO 64133 |

Property Values

| Value Type | Tax Year 2015 | Tax Year 2014 | Tax Year 2013 | Tax Year 2012 | Tax Year 2011 |
|----------------------|---------------|---------------|---------------|---------------|---------------|
| Market Value Total | 94,000 | 94,000 | 94,000 | 92,800 | 92,800 |
| Taxable Value Total | 30,080 | 30,080 | 30,080 | 29,696 | 29,696 |
| Assessed Value Total | 30,080 | 30,080 | 30,080 | 29,696 | 29,696 |

No Charges are currently due.

No Charge Amounts are currently due for this property. If you believe this is incorrect, please contact the Taxpayer Services Unit at (816) 881-3232.

NOTICE: Telephones are staffed during regular business hours (8am to 5pm, Monday through Friday, excluding holidays observed by Jackson County).

Distribution of Current Taxes

| District | Amount |
|----------------------------|--------------|
| BOARD OF DISABLED SERVICES | 22.200000 |
| CITY - RAYTOWN | 159.270000 |
| FIRE DISTRICT - RAYTOWN | 302.730000 |
| JACKSON COUNTY | 149.080000 |
| MENTAL HEALTH | 36.040000 |
| METRO JUNIOR COLLEGE | 70.480000 |
| MID-CONTINENT LIBRARY | 94.630000 |
| RAYTOWN SCHOOL C-II | 1,901.060000 |
| STATE BLIND PENSION | 9.020000 |
| REPLACEMENT TAX | 432.250000 |

Receipts

| Date | Receipt No. | Amount Applied | Amount Due | Tendered | Change |
|------------------|-------------|----------------|------------|----------|--------|
| 12/28/2015 00:00 | 9499460 | 3,176.75 | 3,176.75 | 3,176.75 | 0.00 |
| 01/02/2015 00:00 | 9014300 | 3,199.91 | 3,199.91 | 3,199.91 | 0.00 |
| 12/26/2013 00:00 | 8362595 | 7,225.50 | 7,225.50 | 7,225.50 | 0.00 |

1/14/2016

| | | | | | |
|------------------|---------|----------|----------|----------|------|
| 12/30/2011 10:38 | 7304892 | 3,155.50 | 3,155.50 | 3,155.50 | 0.00 |
|------------------|---------|----------|----------|----------|------|

REMINDER: Occasionally, the parcel number for a real estate parcel changes, due to a parcel segregation or merge. In such a case, a search of the new parcel number may not reflect tax delinquency or a full tax history concerning that parcel. You may wish to contact us to obtain that information. Or, you may wish to search all relevant parcel numbers of parcels involved in such a segregation or merge. **Click here to begin a search on this website to see if a parcel was involved in a segregation or merge occurring within the past five years and to see a list of parent parcel(s) and child parcel(s) involved. NOTE: Information concerning a segregation or merge occurring more than five years prior to the search is not available on this website.**

ATTENTION: This website will close at 11:00 p.m. on December 31.
Taxes paid online after the website reopens in the New Year will accrue interest, penalties and fees.

Developed by Manatron, Inc.
©2005-2010 All rights reserved.
Version 1.0.5228.20119